

MEETING MINUTES  
CITIZENS ADVISORY COMMITTEE  
4/8/2014

Committee members present: Sue Sherman, Heather Roy, Bill Mealey, Kerry Patles, Kate Delfino, Bruce Cleveland, Dave Hammond, Andrew Sheely, Anne Isenberg. Community present: Elizabeth Kosta, Marta Duquette

1. Unanimous vote to accept meeting minutes from our March 12, 2014 meeting.
2. Welcome new members Bill Mealey from the HS and Heather Roy from the MS.
3. All agreed the School Board presentation went well. The committee is approved to continue our work as outlined in the presentation. We agreed to give the school board an update in November.
4. Next action plan was to form subcommittees:  
Community Survey Committee: Andrew, Kerry and Bruce  
Parent Engagement: Heather, Sue, Andrew, Kerry, Anne  
Community Engagement: Kate, Bill, Bruce, Dave  
Kerry to touch base with Annmarie Inman
5. Discussion on community survey, agreed to the following name: "Community Outreach Survey for the Citizens of the Timberlane School District". Also discussed was "Timberlane District Community Outreach Survey". Discussion on when to do the survey and how long it should be kept open. Fall appears to be the best window to hit large groups at once – mid September through November 1. "Save the Dates" letting public know to be on the look out for the survey could be done at local summer activities – Old Home Days etc.
6. Kate said more people will be added to ensure a community representation.
7. Marta Duquette and Liz Kosta spoke about open communications and commended the committee for the importance of our work.
8. Committee adjourned at 9:15.