

<b>Timberlane Regional School District</b>	<b>Policy Code: JLCE</b>
<b>Adopted: 07-99</b> <b>Revised: 04-03-08</b> <b>Revised: 12-15-11</b> <b>Revised: 02-21-19</b>	<b>Page 1 of 2</b>

## **FIRST AID AND EMERGENCY MEDICAL CARE**

All School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parents; and (5) filing accident/injury/incident reports.

School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency. The Superintendent will ensure that at least one other person on staff and accessible to students, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR). If the school nurse or licensed practical nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.

The school will obtain, at the start of each school year, emergency contact information of parents or legal guardian for each student and staff member. The school physician, school nurse, or specially trained staff members shall respond in the event of injuries or emergency situations. Such individuals have the authority to administer oxygen in case of a medical emergency, if available and if appropriate. This authorization extends to administering oxygen to students without prior notification to parents/guardians.

The school nurse or other designated personnel may administer other medications to students in emergency situations, provided such personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student's medical action plan has been filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required.

Additionally, the school physician or the school nurse may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians or.

For significant injuries, the staff person witnessing the event must fill out an accident/injury/incident report, which must be submitted to administration so that he/she is informed and a basis is established for the proper processing of insurance claims and remediation if necessary.

The District makes it possible for parents to subscribe to student accident insurance at low rates. This program is offered each year during September. The District does not provide student accident insurance.

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**Legal References:**

- RSA 200:40, Emergency Care*
- RSA 200:40-a, Administration of Oxygen by School Nurse*
- RSA 200:44-a, Anaphylaxis Training Required*
- RSA 200:54, Supply of Bronchodilators, Spacers or Nebulizers*
- RSA 200:55, Administration of Bronchodilator, Space or Nebulizer*
- Ed 306.04(a)(21), Emergency Care For Students And School Personnel*
- Ed 306.12, School Health Services*