

Timberlane Regional School District	Policy Code: IJL
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SELECTION AND ADOPTION OF LIBRARY RESOURCES

The primary objective of the school library/media centers is to implement, enrich and support the educational program of the schools. It is the duty of the school library/media centers to provide a wide range of print and non-print materials on all levels of difficulty, with diversity of appeal and the presentation of different points of view. The centers have the responsibility to provide these materials for students, teachers, and administrators.

While the legal responsibility for the purchase of all instructional material is vested in the School Board, the procedure for the selection of library materials is delegated to the administration. In order to maintain open lines of communication with all groups affected by the services of the school library/media centers, it is considered essential that the selection and acquisition of library materials reflect the thought and consideration of these various groups. Therefore, the library media specialist(s), in cooperation and consultation with the administration, faculty, student body, parents and interested community members, shall select materials considered valuable in meeting the curriculum and personal needs of its users.

In maintaining and augmenting school library collections, persons responsible for selection of materials shall strive:

- To meet the needs of the individual school based on knowledge of the curriculum and the stated needs of administrators and teachers.
- To meet the needs of individual students, according to both the stated needs of students and general understanding of children’s interests.
- To provide a balanced collection with a fair proportion of each type of material selected to meet the needs of the curriculum, the students, and professional staff at all levels.
- To provide a wide range of materials with diversity of appeal and different points of view.

In order to maintain a current and highly appealing collection of materials, media specialists shall provide for continuing renewal of the collection, not only by addition of up-to-date materials, but by the judicious weeding of materials which are no longer suitable to the collection.

Gifts to the library may be accepted if they meet the criteria established for the selection of all instructional materials. Gifts must also meet the guidelines set in polices KHC, KHC-R and KCD.

The library media specialists choose resources utilizing selection tools such as the following:

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1. Bulletin of the Center for Children’s Books
2. Booklist
3. Wilson Standard Catalogs for School Libraries
4. New York Times Book Review
5. School Library Journal
6. ALAN Review
7. Horn book and Horn Book Guide to Horn Book
8. Voice of Youth Advocates (VOYA)
9. Films for Humanities and Sciences
10. Science Books and Films
11. Video Library

Library selections are approved by the building Principal, who forwards recommendations for purchase to the Superintendent’s office.

Appendix IJL-R