

Timberlane Regional School District	Policy Code: IHBAM
Adopted: 08-15-24	Page 1 of 1

District Special Education Policy and Procedures Manual

The School Board adopts the following procedure to ensure appropriate development and annual review and periodic amendments to the Special Education Policy and Procedures Manual (hereinafter “the Manual”).

Maintenance and Content of Manual. The Manual is to be developed and maintained by the Superintendent in consultation with the Director of Special Education or designee. The Manual shall be updated annually. The Superintendent shall assure that the manual includes written procedures and other information as required under state law or N.H. Department of Education rules as the same may be amended from time to time.

1. **Superintendent Modifications.** The Superintendent or their designee is hereby authorized to annually review and update the District Manual without Board approval, provided that each change in the procedures will be dated and identified as a Superintendent's Addition.
2. **Limitation on Superintendent Modifications.** Changes or additions to the Manual by the Superintendent shall be consistent with NH Department of Education changes in administrative rules. Changes or additions to the Manual which will result in additional staffing or personnel changes, or otherwise cause an increase in required funds for special education services, should be brought forward to the Board as soon as possible.

Legal References:

RSA 186-C

N.H. Code of Admin. Rules, Sect. Ed. 1100

N.H. Dept of Ed.'s Procedural Safeguards Handbook

34 C.F.R. § 300 et seq.

20 U.S.C. §§1400 et seq.