

<b>Timberlane Regional School District</b>	<b>Policy Code: CA</b>
<b>Adopted: 05-05-83</b> <b>Revised: 12-06-90</b> <b>Revised: 12-03-98</b> <b>Revised: 09-20-01</b> <b>Revised: 09-05-13</b> <b>Revised: 04-15-21</b>	<b>Page 1 of 1</b>

## ADMINISTRATION GOALS

Related Policies: CB, CF, CFA

Proper administration of the schools is most vital to a successful education program. The general purpose of District and building level administrators shall be to coordinate and supervise, under the policies of the Timberlane Regional School Board, the creation and operation of an environment in which students learn most effectively. The Board will rely on the Superintendent to provide the necessary professional administrative leadership.

The Superintendent, each Principal, and all other administrators shall have the authority and responsibility necessary for his or her specific administrative assignment. Each shall likewise be accountable for the effectiveness with which the administrative assignment is carried out. The Board shall be responsible for specifying requirements and expectations of the Superintendent, then holding the Superintendent accountable by evaluating how well those requirements and expectations have been met. In turn, the Superintendent shall be responsible for clearly specifying requirements and expectations for all other administrators, then for holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of the Administration shall be:

1. To manage the district's various departments, units, and programs effectively.
2. To provide professional advice and counsel to the Timberlane Regional School Board and to advisory groups established by Board action. Preferably, where feasible, this will be done through reviewing alternatives, analyzing the advantages and disadvantages of each, and recommending a selection from among the alternatives.
3. To implement the management function so as to assure the best and most effective learning programs, through achieving such sub-goals as (a) providing leadership in keeping abreast of current educational developments; (b) arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs; (c) coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials; (d) providing access to the decision making process for improvement ideas of staff, students, parents, and others, and (e) implementing procedures to ensure that the differing needs and talents of students are fully considered when planning educational programs.

**Legal References:**

- N.H. Code of Administrative Rules Section Ed 302, Duties of School Superintendents*
- N.H. Code of Administrative Rules Section Ed 303, Duties of School Boards*
- N.H. Code of Administrative Rules Section Ed 304, Duties of School Principal*