

<b>Timberlane Regional School Board</b>	<b>Policy Code: BGE</b>
<b>Adopted: 03-03-83</b> <b>Reaffirmed: 11-01-90</b> <b>Revised: 12-03-98</b> <b>Revised: 11-19-09</b> <b>Revised: 02-18-21</b> <b>Reaffirmed: 01-06-22</b>	<b>Page 1 of 1</b>

## POLICY DISSEMINATION

Related Policies: BFE, BGA, BGB, BGC, BGD, BGE, BGF
---

The policy manual is a public document. The Superintendent is directed to establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board and the administrative rules and regulations needed to put them into effect. Each policy shall contain the date adopted, and/or date revised by the Timberlane Regional School Board.

Accessibility is to extend at least to all employees of the school system, to members of the Board, and to persons in the community insofar as conveniently possible. Manuals will be available for inspection at the Superintendent’s Office. They are also available on the District website at [www.timberlane.net](http://www.timberlane.net).

All policy manuals shall remain the property of the School Board and shall be considered as "on loan" to anyone, or any organization, in whose possession they might be at any time. They are subject to recall at any time deemed necessary by the administrative head of the School District.

The Superintendent is responsible for ensuring an annual update of all manuals.

*Legal References:*  
*RSA 91-A Minutes and Records Available for Public Inspection*