

<p>Timberlane Regional School Board</p>	<p>Policy Code: BDC</p>
<p>Adopted: 04-21-83 Revised: 11-01-90 Revised: 09-07-95 Revised: 12-03-98 Revised: 11-18-10 Revised: 03-31-20</p>	<p>Page 1 of 1</p>

APPOINTED BOARD OFFICIALS

Related Policies: BBBC, BBBH, BDB, BID

CLERK OF THE DISTRICT

The Clerk of the District is appointed by the Board and the School Board will fix the salary of the District Clerk who shall not be a member of the School Board. The Clerk shall keep a true record of each District meeting and make any reports to the State of New Hampshire as may be required and shall carry out duties as required by law.

TREASURER

The Treasurer of the School District shall be appointed by the Board and shall not be a member of the School Board. He/she shall receive such remuneration as the Board may determine and perform such duties pertaining to the fiscal affairs of the School District as outlined in the New Hampshire statutes relating to public schools.

A Deputy Treasurer shall be appointed by the Board.

RECORDING SECRETARY

The Board Recording Secretary shall be appointed by the Board and shall be responsible for the taking and transcribing the minutes of the Board meetings and for Board correspondence.

Statutory References:

- RSA 195:5, Cooperative School District Officers: School Board Powers & Duties*
- RSA 197:20, School Meetings & Officers: Clerk Duties*
- RSA 197:22, School Meetings & Officers: Treasurers Bond*
- RSA 197:23-a, School Meetings & Officers: Treasurers Duties*
- RSA 671:23, School District Elections: Warrant*
- RSA 671:6, School District Elections: Other Officers*
- RSA 671:31, School District Elections: Reports by Clerk*