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| Timberlane Regional School District | Procedure Code: JKE-R |
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STUDENT EXPULSION

The following procedures will be used when the school administration makes a recommendation for exclusion or expulsion of a student:

1. Written notice of intent to take action will:
 - a. Be served upon the student and parent or guardian by certified mail;
 - b. Contain a complete statement of the facts alleged;
 - c. State the date, time, and place of the hearing;
 - d. Be accompanied by a copy of the pupil suspension and dismissal law (RSA 193:13);
 - e. Describe alternative educational programs accorded the student prior to commencement of the expulsion or exclusion proceedings if any; and
 - f. Inform the student and parent or guardian of the right to:
 - (1) have legal counsel at the hearing,
 - (2) examine the student's records before the hearing,
 - (3) present evidence, and
 - (4) confront and cross-examine witnesses
 - g. If a student has a disability, complete the "Suspension and Expulsion of Students with Disabilities" form and state how the cause of the proposed action is unrelated to the disability.
 - h. In the case of students with disabilities, the report will set forth the following: the nature of the disability; the relation of the disability to the grounds for expulsion or exclusion; and the nature and adequacy of the special education services accorded the student.
2. The hearing will be scheduled within 15 days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the Board, student, parent, or guardian.
3. The hearing will be at a time and place reasonably convenient to student, parent or guardian.

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4. The hearing will be closed unless the student, parent or guardian requests an open hearing.
5. The student will have the right to choose a representative, who may be legal counsel.
6. At a reasonable time prior to the hearing, the student, parent, or guardian, or the student's representative, will be given access to all public school records pertaining to the student, including any tests or reports upon which the proposed action may be based.
7. The student, parent, or guardian, or the student's representative, will have the right to compel the attendance of any official employee or agent of the school system, and to confront and to cross-examine any witness testifying for the public school system.
8. The student, parent or guardian, or the student's representative, will have the right to present evidence and testimony, including expert psychological or educational testimony.
9. The student cannot be compelled to testify in the dismissal proceedings.
10. The decision by the Board will be based solely upon the evidence presented at the hearing and will be rendered within five (5) days after the hearing. The decision will be in writing and the controlling facts upon which the decision is made will be stated in sufficient detail to apprise the parties and the State Commissioner of Education of the reason for the decision.