

Timberlane Regional School District	Procedure Code: IMBD-R
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HIGH SCHOOL CREDIT FOR 7TH AND 8TH GRADE COURSEWORK

Students in 7th or 8th grade who wish to take advanced courses per policy IMBD and apply the credit toward high school graduation will adhere to the following procedures:

1. The student must formally petition the high school principal for pre-approval by submitting the High School Credit Pre-Approval Form two months prior to enrolling in the course.
2. Per policy IMBD, the high school principal or designee will evaluate the proposed course to ensure that it demonstrates content and competency requirements consistent with the related high school course.
3. Prior to the start of the course, the high school principal or designee will meet with the student and parent. Following the meeting, the principal or designee will provide written notification of approval or denial of the request.
4. Withdrawal from the course or electing to take the course for non-credit may occur in accordance with the TRHS procedures and timelines for course withdrawal, as written in the high school Program of Studies.
5. The student must take all competency assessments for the associated high school course, including the midterm and final exams if applicable.
6. Credit will be awarded if the student passes the course and has demonstrated mastery of all course competencies, in accordance with policy IK.
7. Upon completion of the course and enrollment in the high school, the high school counselor will formally enter the course, the grade earned, and the associated weighted GPA value into the student's record so that these items may appear on the student's high school transcript.
8. Students who have earned high school credit in middle school may not retake the course for credit once enrolled at the high school.