

<b>Timberlane Regional School District</b>	<b>Procedure Code: IJL-R</b>
<b>Adopted: 01-01-83</b> <b>Reaffirmed: 05-02-91</b> <b>Reaffirmed: 02-24-05</b> <b>Revised: 06-18-09</b> <b>Revised: 12-08-16</b>	<b>Page 1 of 2</b>

## **SELECTION OF LIBRARY RESOURCES**

### Selection Criteria

The same criteria are applied to all media, regardless of format. The primary consideration in selection is authority, quality, and relation to the total collection. Authority is based on the reputation of the author and publisher and the accuracy of the information presented. Quality refers to the originality, creativity, and literary worth of a work. Further considerations are instructional value, format, and price.

### Selection Procedures

Selection of all material is based upon a variety of sources, used in varying combinations by the librarian. These include consultation of standard book lists, bibliographies and reviewing media; suggestions from teachers, particularly subject specialists; suggestions from student and others interested in the school library; and personal examination of materials when possible.

### Specifies

- a. Textbooks are not purchased by the library; however, multiple copies of certain supplementary works are purchased and circulated throughout the library when they will be used by more than one class.
- b. Paperbacks are purchased to supplement the collection and to facilitate buying of multiple copies.
- c. Periodicals and newspapers are selected to provide supplementary up-to-date information, as well as recreational reading.
- d. The library purchases non-print resources to expand and support the collection.
- e. The library maintains, as the budget allows, a collection of professional materials designed, but not exclusively for teacher use.
- f. Books in sets will be considered for purchase on the basis of the value of each individual title.
- g. Abridgments of classics will not be purchased unless there is a unique merit in the abridged version
- h. Gifts are accepted with the understanding that they meet the same criteria as other library materials. Gifts must also meet the guidelines set in policies, KHC, KHC-R and KCD.

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- i. Ongoing evaluation of the collection will be done to determine which areas need strengthening; to remove worn materials and determine whether they should be replaced; and to remove obsolete or out-of-date materials.