

Policies and Procedures – Section Descriptions

SECTION A - FOUNDATIONS AND BASIC COMMITMENTS

Section A is a repository for statements related to the district's legal role in providing public education and the underlying principles on which the district operates. The policies in this section provide a setting for all the School Board's other policies.

SECTION B - SCHOOL BOARD GOVERNANCE

Section B is a repository for statements about the School Board; how it is elected, how it conducts its meetings and operates. This section includes bylaws and policies establishing the Board's internal operating procedures.

SECTION C - GENERAL SCHOOL ADMINISTRATION

Section C is a repository for statements about the school district management, the administrative structure, school building and department administration. It is the location for personnel policies that pertain to one individual, the Superintendent.

SECTION D - FISCAL MANAGEMENT

Section D is a repository for statements concerning district fiscal affairs and the management of district funds. Statements relating to the financing of school construction, however, are filed in Section F (Facilities Development).

SECTION E - SUPPORT SERVICES

Section E of the policy classification system provides a repository for statements on non-instructional services and programs, including most of those that fall in the area of business management such as safety, buildings and management (not construction) transportation, food services.

SECTION F - FACILITIES DEVELOPMENT

Section F is a repository for statements on school construction, remodeling and modernizing, temporary facilities, and facilities retirement plans.

SECTION G - PERSONNEL

Section G contains policies on all school employees except for the Superintendent. (Policies on the school chief are located in Section C, General Administration.) The category is divided into three main divisions: GB has policies applying to all school employees or to general personnel matters; GC refers to instructional and administrative staff; and GD refers to support or classified staff.

SECTION H - NEGOTIATIONS

Section H is a repository for statements pertaining to the process of negotiating with bargaining units recognized by the School Board and authorized under state law.

SECTION I - INSTRUCTION

Section I is a repository for statements on the instructional program: basic programs, special programs, activities programs, instructional resources and academic achievement.

SECTION J - STUDENTS

Section J is a repository for statements concerning students: admission, attendance, rights and responsibilities, conduct, discipline, health and welfare services. However, all policies pertaining to the instruction of students and extracurricular programs and the curriculum are filed in the I-Instruction section.

SECTION K - SCHOOL-COMMUNITY RELATIONS

Section K is a repository for statements on relations with the general public and with other community and public agencies except other educational agencies and groups.

SECTION L - EDUCATION AGENCY RELATIONS

Section L contains policies regulations and exhibits on the school district's relationship with other education agencies including other school systems, regional or service districts, private schools, colleges and universities, education research organizations, state and national education agencies.