

TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

FRIDAY, DECEMBER 10, 2021

Emergency Meeting – 1:30pm

SAU 106 [Board Room]*
30 Greenough Road, Plaistow

Dr. Kimberly Farah, Chair
Kristin Savage, Vice Chair

Dr. Brian Cochran, Superintendent
Christopher Kellan, Assistant Superintendent

*The meeting will be Livestreamed and is open to the public. Face coverings/masks are mandatory

AGENDA

1. **1:30PM** Call to Order – Chair
 2. Pledge of Allegiance
 3. Current Business
 - a. **1:30PM** Address safety issues at Board meetings; review Board policies relative to Board meetings including, but not limited to, Policies BEA, BEDD and BEDH; discuss attendance and participation at Board meetings; discuss security at Board meetings; other matters related to Board member and public safety that arise
- INFORMATIONAL/ACTION

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

Timberlane Regional School Board	Policy Code: BEA
Adopted: 01-01-83 Revised: 11-01-90 Revised: 09-11-02 Revised: 11-19-09 Revised: 06-29-17 Revised: 11-19-20	Page 1 of 2

SCHOOL BOARD MEETINGS

Related Policies: BEAB, BEC, BEDB, BEDC, BEDD, BEDG, BEDH

- A. The School Board shall establish its meeting schedule at their annual organizational meeting after local elections. The Board will meet in the evening on the 1st and 3rd Thursdays of each month at the SAU 55 Administration Building. The Board may change the time, date, or the location of regular meetings, and may add or remove meetings as they deem necessary. Notice of all board meetings will be posted in accordance with the provisions of RSA 91-A. The Superintendent is authorized to post notice of the meeting on the District website.
- B. The order of business at a regular meeting shall be as follows:
1. Call to Order
 2. Roll Call
 3. Pledge of Allegiance
 4. Approval of Minutes
 5. Delegations and Individuals speakers will be afforded no more than 3 minutes per individual unless waived by the Board
 6. Current Business
 7. Administrative Report
 8. Personnel Report
 9. Committee Reports
 10. Reports of School Board
 11. Correspondence Folder
 12. Vendor and Payroll Registrars
 13. Other Business
 14. Non-public Session – if needed
 15. Future Dates
- C. A Special Meeting, defined as a non-scheduled regular meeting, shall be held at the call of the Chair or at the joint request of any three members. Notice shall be given of all matters that are to be considered at such special meetings. Matters other than those for which notice was given can be acted upon only if all members are present. Emergency meetings may be called in accordance with the provisions of RSA 91-A:2.

<p>Timberlane Regional School Board</p>	<p>Policy Code: BEA</p>
<p>Adopted: 01-01-83 Revised: 11-01-90 Revised: 09-11-02 Revised: 11-19-09 Revised: 06-29-17 Revised: 11-19-20</p>	<p>Page 2 of 2</p>

- D. All meetings shall be open to the public. Agendas will be established per Board Policy BEDH. The Board reserves the right to amend the agenda during the meeting, upon majority vote. Public comments will be allowed per Board Policy BEDH.
- E. A majority of the Board shall constitute a quorum. Provisions for meeting a quorum are established in Board Policy BEDC.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools, and therefore are not public meetings but meetings held in public.

The Board welcomes participation of interested organizations and individuals. Advance announcement of all regular, scheduled, special and specially called meetings of the Board, together with a summary of the major topics to be discussed, will be posted publicly in compliance with RSA 91-A, on the district's public website as well as distributed to the media.

Legal Reference
Right-To-Know Law, RSA 91-A

Timberlane Regional School Board	Policy Code: BEDD
Adopted: 04-21-83 Revised: 08-27-92 Revised: 12-03-98 Revised: 09-20-01 Revised: 05-07-15 Revised: 12-03-20	Page 1 of 1

RULES OF ORDER

Related Policies: BEA, BEDB, BEDH

General rules of parliamentary procedure are used for every Board meeting. Robert's Rules of Order shall be used as a guide at any meeting. The order of business shall be reflected on the agenda.

Any ruling of the Chairman may be challenged on any subject by a two-thirds (2/3) vote of all Board members present and voting, provided that a quorum is present at the time of the vote.

General Principals:

1. Meeting rules should facilitate, rather than inhibit, the Board's deliberation and decision-making process. The rules should be readily understandable and help keep meetings free from procedural quagmires.
2. All board members have equal rights, privileges and obligations in the deliberative and decision-making process. Meeting rules should help assure that each member is able to participate in the debate, and that no single member is able to dominate discussion to the exclusion of other members.
3. Every board member, and the public in attendance, has the right to hear what is going on at all times.
4. A meeting can deal effectively with only one specific matter at a time.
5. Members have a right to know beforehand what they will be discussing and/or voting upon.
6. A school board meeting is a meeting at which the Board conducts its business. While board meetings are open to the public (except as provided under RSA 91-A:2 and 3), board meetings are not public hearings where the public has the right to speak. Public comment at board meetings shall be governed by Board Policy BEDH.

BEDD - RULES OF ORDER

<p>Timberlane Regional School Board</p>	<p>Policy Code: BEDH</p>
<p> Revised: 09-17-92 Revised: 12-03-98 Revised: 09-20-01 Revised: 06-04-15 Revised: 01-07-21 </p>	<p>Page 1 of 1</p>

PARTICIPATION AT SCHOOL BOARD MEETINGS

Related Policies: BEDB, KE, KEB

The primary purpose of School Board meetings is to conduct the business of the Board as it relates to school policies, programs and operations. The Board encourages residents to attend Board meetings so that they may become acquainted with the operation and programs of the schools. All official meetings of the Board shall be open to the press and public. However, the Board reserves the right to meet and to adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions RSA 91-A:3.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, it may conduct its meetings properly and efficiently, the Board adopts as policy the following procedures and rules pertaining to public participation at Board meetings:

1. During the "Delegations and Individuals" section of each Board meeting residents may comment for no more than three minutes (unless waived by the Board) by completing a comment card and submitting it to the recording secretary at the beginning of the meeting.
2. Consistent with RSA 91-A:3, Policy BEDB, and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public agenda that is to be properly discussed in a non-public session. Complaints regarding individual employees, personnel or students will be directed to the Superintendent in accord with Policies KE and KEB.
3. All speakers are to conduct themselves in a civil manner. Obscene, libelous, defamatory or violent statements will be considered out of order and will not be tolerated. The Board Chair may terminate the speaker's privilege of address if the speaker does not follow this rule of order.

Persons appearing before the Board are reminded that members of the Board are without authority to act independently as individuals in official matters. Thus, questions may be directed to individual Board members, but answers must be deferred pending consideration by the full Board. Therefore, Board members will take comments and presentations from the public under advisement only. Persons appearing before the board are also reminded that School Board meetings are meetings held in public; not meetings held for the public.

Legal Reference:

RSA 91-A:2, Meetings Open to Public
RSA 91-A:3, Non-Public Sessions