

Type of Meeting	Strategic Plan Board Committee
Date	11/16/23
Facilitator	Justin Krieger
Attendees	Justin Krieger, Sandy Allaire, Ginger Drechsel, Fran DeCinto, Mark Pederson, Lucy Canotas, Kim McCormick, Brie Woodworth, Liz Kosta, Kelley Brooks, Karl Ingoldsby. 1 public member (D. Woodworth).
Agenda	Previously disseminated and posted online.
Notetaker	Kelly Salovitch

Notes: Meeting called to order at 5:32 PM.

**TOPIC:** Election of Co-Chairs

Discussion: Karl - Nominated Mark Pedersen and Brie Woodworth as Co-Chairs.  
Motion passed 11-0-0.

**TOPIC:** Review of Minutes

Discussion: JK motioned to accept the 10-12-23 meeting minutes, LK seconded.  
9-0-2

**TOPIC:** Current State of Learning Environments

Discussion:

- KI discussed a Facilities Master Plan that projects out to 25 years. BW requested to aim with a deadline of the end of August.
- Once an idea of what is needed for facilities, bring it to community members for input.
- Michael Boucher recorded the Facilities Tours. He connected and voice recorded KI's commentary.
- Discussion of in-kind donations; concerns over liability and control over the project. Have other districts entered into contracts for in-kind donations?
- KI needs help with interviews to find out what their needs are to move forward. Will need to review NESDEC and NEASC reports to determine the space. Figure out space needs vs population needs.
  - Need a vision of why we are doing it and how we are getting there.
  - Suggestion: create a subcommittee.

	<p>-Facilities Committee is more towards what is needed now. Suggestion: to change it to what is our vision. Is our end game new buildings or MS/HS campus?</p> <p>-Start with an end goal and tackle how to get there.</p> <p>-Suggestion: Thought Exchange for admin team for their vision.</p> <p>-Need of a central vision.</p>
<ul style="list-style-type: none"> <li>▪ Identify other school districts who have had their requests passed by the voters and identify their public outreach models.</li> <li>▪ KI to contact other facility directors to gather information if they have moved forward with in-kind donations.</li> <li>▪ SA volunteered to meet with KI and MP between now and the next SP meeting to discuss the platform.</li> <li>▪ BW requested for Pollard and Sandown North admin to be part of the Facilities subcommittee.</li> </ul>	

<b>TOPIC:</b> Significant Updates, Processes and Dates	
Discussion:	<p>Learning- Sandy is chairing the learning work. Increasing access for all students and decreasing barriers; tied into Universal Design for Learning.</p> <p>-Goal: Multitiered support (MTSS-B) – tiered levels for instructional support. Looking to expand RTI process for clarity. MP, SA, LC attending LTS sessions.</p> <p>-MTS auditing our district.</p> <p>Personnel: JK and FD are the chairs. TAU and TCU negotiations will begin this year. Reached a TA with the TTA and will be going to the Board in December. By January 15, it will be voted on and approved by the Board. Advisory team and MOUs with the union teams to be in place.</p> <p>Ginger: MOU with CLM is signed and in place. Connection with building admin on processes and the parameters. Outreach that is occurring: TLC connecting preschool program with other local preschools, discussing interventions and supports to develop a relationship for the students that are attending our programs. Started guided playgroups. ESOL department is having conversations about how to bring together the families to share their cultures to our district and connecting them.</p>
ACTION ITEMS	<p>SA to merge one working SP doc in drive.</p> <p>GD: Present an idea of what the ESOL goal would look like for January.</p>

<b>TOPIC:</b> Reporting to School Board	
Discussion:	BW and MP to bring draft of report to be presented to the School Board.
ACTION ITEMS	<p>Kelly to post the 10-12-23 meeting minutes.</p> <p>This meeting is to be presented at 12/7/23 SB meeting; BW/MP to draft report.</p>

**TOPIC:** Full Day Kindergarten

**Discussion:**

A committee for Full Day Kindergarten was disbanded due to COVID. New committee needs to be created. Looking to publicly form a committee in March 2024.

**Adjournment**

6:30 PM. LC motioned, SA seconded. 11-0-0.

Approved by the Strategic Planning Committee on December 21, 2023 as amended.