



Timberlane Regional School District Minutes

1	Looking Ahead / Transition - What opportunities are there for me at the next grade / school?
2	Pathways - A push for more opportunities to exert choice, remove grade-level boundaries, and seek relevancy to future goals.
3	Contact Time - Voices for more time with teachers outside the grind of class.
4	School Life Balance - Voices seeking ways to organize time / find balance.
5	Career and Life Preparation - Voices in the general sense.
6	Community - Need for a school community and connections to teachers and ways to get help.

Type of Meeting	Strategic Planning Committee
Date	11/14/22
Facilitator	Justin Krieger
Attendees	Steve Harris, Kim McCormick, Michael Boucher, Justin Krieger, Neil Campbell, Ken Henderson, Chris Kellan, Patrice Liff, Karl Ingoldsby, Maria Watkins, Meaghan Guanci (notetaker)
Agenda	<ol style="list-style-type: none"> 1. Ins 2. Approval of meeting minutes 3. Last Meeting Follow-Up <ol style="list-style-type: none"> a. Survey Monkey Student Response Summary b. Facilities Information 4. Bucket ID 5. Proposed Timeline and Work 6. Defining a Shared Mindset
Notetaker	Meaghan Guanci and Steve Harris

Approval of [minutes from 10/17/22](#) with the amendment of striking 21st Century from language in the minutes

Notes: Meeting called to order at 4:38 pm

Motion to *Approve* by: Michael Boucher
 Seconded by: Kim McCormack



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in favor; 8- 0 - 2 (abstained)

TOPIC: Last Meeting Follow-Up: Survey Monkey Overview and Facilities Update - [Survey Monkey Takeaways](#)

Discussion: Focuses drawn from the survey and follow up on the facilities plan

1. Overview of two items from last meeting for follow-up
 - a. Survey Monkey Takeaways (see table below)
 - i. Looking ahead to transitions (small and large)
 - ii. Pathways- how will the pathways help students as credits shift
 - iii. Commentary to school to life balance
 - iv. Career and Life Prep
 - v. Need for community in their schools
 - b. Facilities Information
 - i. There has not been a master facilities plan updated as of late
2. Discussion about the School Life Balance- this strand varies greatly from the others

Conclusions:

Action Items

Person Responsible / Deadline

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TOPIC: Bucket ID and Scope of the work

Discussion:

- Justin reviewed the proposed timeline and work
 - Discussion about the timeline
 - March- would it be beneficial to synthesize team reports before new board members come onto this committee? (would have to occur before/by the first week of March)
 - [Strategic Planning TEMPLATE](#)
 - Shift the April dates to reflect the staff reading first and then the SB receiving for 1st read
 - There may be a connected policy to this. SB members with SAU leadership look into this.
 - Discussion about subcommittees and who would serve on the subcommittees
 - Break up the steering committee into subcommittees

5. Proposed Timeline and Work	
Today	Identify Buckets and Team Leaders / Team Assignments
February 23rd	Teams Report to Full Strategic Plan Committee
	Team Report Template
March	Team Leaders Synthesize Team Reports & Draft Plan
April	Draft Shared with Board for 1st Read
	Draft Shared with Staff for Feedback
May	Draft Shared with Community for Feedback
June	Strategic Plan to Board

will



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- Groups must solicit feedback from stakeholders connected to their bucket
 - **BUCKETS- All buckets are connected to learning**
 - **Facilities and Learning Environments:** Leader: Karl Ingoldsby; Steve Harris
 - **Personnel:** Leader: Justin Krieger; Kelly Brooks, Neal Campbell
 - **Learning:** Leader: Sandy Allaire; Patrice Liff, Susan Sherman, Chris Snyder, John Vaccarezza
 - **Community Connections & Communications:** Leader: Meg Guanci; Kim McCormack, Ken Henderson, Michael Boucher
 - Other buckets that didn't make the cut that need to be considered within the three:
 - Finance- could this be an action item vs. a bucket? **Falls within CC&C**
 - How we are going to educate the community on the finances of the district
 - Timberlane: Where everyone is a learner
 - Community Connections (PR/increasing communications/school as community hub)
 - Programming Preschool-12

Conclusions:		
Action Items		Person Responsible / Deadline
Justin will reach out to the following Strategic Planning members about which sub-committee they'd like to be on: <ul style="list-style-type: none"> ● John, Mitch, Chris, Neal, Sue Sherman 	Team leaders will connect ASAP to get on the same page regarding next steps for consistency	Justin

TOPIC:		
Discussion:		
Conclusions:		
Action Items		Person Responsible / Deadline

TOPIC:



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Discussion:		
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Action Items	Person Responsible / Deadline	

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Observers	
Resource Persons	
Special Notes	Meeting adjourned at