

Policy Committee Notes

January 4th, 2024

Committee Members:

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|-------------------------------------|------------------|--|
| <input type="checkbox"/> | Justin Krieger | <i>interim Superintendent</i> |
| <input type="checkbox"/> | Shauna Manthorn | <i>Board Member</i> |
| <input type="checkbox"/> | Katie Knutsen | <i>Board Member</i> |
| <input type="checkbox"/> | Sandy Allaire | <i>Exec. Dir. of Curriculum, Learning & Assessment</i> |
| <input checked="" type="checkbox"/> | Fran DeGinto | <i>Director of Human Resources</i> |
| <input type="checkbox"/> | Dan Woodworth | <i>TRMS Asst. Principal</i> |
| <input type="checkbox"/> | Tim Brown | <i>TRHS Asst. Principal</i> |
| <input type="checkbox"/> | Stephen HARRISES | <i>Atkinson Academy Principal</i> |

Guests: Ken Henderson

Start Time: 5:05

Approval of Minutes: KK motions to approve minutes from December, DW seconds, passes 7-0.

(1) IJOA Student Trips

Notes: Consider reviewing overnight trips that have occurred annually due to student qualifications e.g. All State Jazz.

Considerations/Discussion: Policy hasn't been updated in twenty years. Language in policy requires overnight/out-of-state trips be approved by the board but some conversation has gone on that perhaps annual trips don't need to be approved annually.

Action: SA will work on some revised language and bring back for February meeting.

(2) EG District Communication Plan

Notes: TRSD does not have this policy. Ken suggested adopting NHSBA sample policy as is.

Discussion: Question from Ken is whether it makes sense to push it through or if procedure should be created so they are go into place at same time. Ken would like to head group to do this work

Action: Ken will come up with proposal for committee members to SA/JK. Policy implementation will be tabled for now.

(3) EHB Data / Records Retention and Destruction

Notes: Looking to replace current policy with update.

Discussion: Our current policy EHB is outdated so recommendation is to update it to match the current NHSBA policy that is more consistent with the RSA's.

Action: SH motions to adopt NHSBA language, KK seconds, motion passes 7-0. Policy moves to board for 1st Read.

(4) EHAA Computer, Security, E-Mail and Internet Connections

Notes: Needs to reflect the 2015 legislation; includes Ken's revisions.

Discussion. Combination of adding some NHSBA recommendations (bullets 15 and 16) while also removing last part of bullet 14 which e-mail retention guidelines suggests deleting e-mails after 90 days.

Action: DW motions to approve edits suggested by KH, KK seconds. MOTION WITHDRAWN so KH can research other districts amount of days in bullet 12. CHANGE word removal to removable.

(5) EHAB Date Governance and Security

Notes: Revisions include passage of SB213, Include Ken's revisions

Discussion: SB213 changes so changes would just reflect the updates.

Action: DW motions to adopt NHSBA language for policy EHAB, SM seconds, motion pass 7-0. Policy moves to board for 1st read.

(6) KD School District Social Media Websites

Notes: TRSD does not have this policy. Ken recommends adopting with suggested edits.

Discussion:

Action: KK motions to adopt policy KD with suggested edits, SM seconds, motion passes 7-0. Policy moves to board for 1st read.

Non-Agenda Discussion/Updates:

Reviewed policies on the pending list that may have been sent to other committees or had other individuals digging into

End Time: 6:04