

TIMBERLANE REGIONAL POLICY COMMITTEE

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

JANUARY 8, 2015 MINUTES

SAU Office - 5:30 PM-6:30 PM

30 Greenough Road, Plaistow, NH

Administrators

- ✓ *Dr. Earl Metzler, Superintendent, Co-chair*
Dr. Roxanne Wilson, Asst. Superintendent
- ✓ *George Stokinger, Business Administrator*
- ✓ *John Holland, Director of Technology*
- ✓ *Nancy Danahy, Director of Human Resources*
- ✓ *Brian O'Connell, Assistant Principal - TRHS*

School Board Members

- ✓ *Peter Bealo, Co-chair*
Rob Collins
- ✓ *Donna Green*
Jack Sapia

[Check those who are present]

Start time: 5:37PM

AGENDA

OLD BUSINESS

1	JKAA USE OF CHILD RESTRAINT AND SECLUSION (Sent back to SPED to address mechanical restraint vagueness in 3 rd to last para.) Notes/Action: To first reading with changes.
2	ILBA ASSESSMENTS (Sent back for additional wording to reflect reports to the board would be data-driven.) Notes/Action: To first reading with changes.

NEW BUSINESS

3	GBEBC STAFF GIFTS AND SOLICITATIONS (update to allow for employee discount/business partnerships and remove reference to SAU employees as TRSD has no jurisdiction) Notes/Action: To first reading as written.
4	KHA STAFF GIFTS AND SOLICITATIONS (recommend repealing and referencing GBEBC to address duplicity) Notes/Action: To first reading as written.
5	ILBAA HIGH SCHOOL COMPETENCY ASSESSMENTS (Last updated in 2008; added a definition as well as a clarification.) Notes/Action: To first reading as written.
6	ILD EDUCATIONAL QUESTIONNAIRES, SURVEYS AND RESEARCH (New policy for Timberlane; NHSBA language proposed) Notes/Action: To first reading with changes.
7	JICK PUPIL SAFETY, VIOLENCE PREVENTION AND ANTI-BULLYING (changes to appeal paragraph to reflect the manner in which the DOE is now accepting appeals; NHSBA language proposed. Notes/Action: Place on next agenda.
8	BCA ETHICS POLICY STATEMENT (this policy has not been updated since 2001 – board ethics are outlined in BCA-R; reaffirm/revise/repeal?) Notes/Action: Place on next agenda.
9	BEDD RULES OF ORDER (last updated in 2001; NHSBA language proposed) Notes/Action: Place on next agenda.

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

10	BEDH PARTICIPATION AT SCHOOL BOARD MEETINGS (Last updated in 2001; NHSBA language proposed) Notes/Action: Place on next agenda.
11	BEDH-X TIMBERLANE REGIONAL SCHOOL BOARD MEETING PARTICIPATION FORM (form to accompany policy) Notes/Action: Place on next agenda.

NEXT MEETING

- **February 5** - (first school board meeting of the month)(**this is deliberative session night as well...does PC wish to reschedule?**)

OTHER BUSINESS

- If needed

End Time: **6:45PM**

BACKBURNER LIST - *Status of other policies currently under review by SLT or other department.*

POLICY	STATUS
KF- USE OF SCHOOL BUILDINGS AND FACILITIES	<i>sent to admin for input</i>
KF-R – USE OF FACILITIES – GUIDELINES AND PROCEDURES	<i>Procedure review - sent to admin for input</i>
IHDA – ADULT EDUCATION PROGRAM	<i>SLT review</i>
KDCA – DISPLAY AND DISTRIBUTION OF INFORMATIONAL MATERIALS AND ANNOUNCEMENTS	<i>Tabled by the PC on 11/6/14</i>

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Policy Committee Notes for January 8, 2015

5:37 – Peter Bealo calls meeting to order

Policy JKAA

- Beth Rincon begins by addressing the concerns that were raised about some of the wording in Policy JKAA
- Beth points out the clarified information
- Donna Green asks for clarification from Beth
- Committee moves policy forward for first read

Policy ILBA

- Peter begins by drawing attention to changed language, reading it aloud
- Donna would like to include language about the assessment of the tool being used
- Don Woodworth doesn't feel language is needed
- Peter uses AP exams as an example of a tool that would not be able to be changed
- Don suggests internal tools would be reviewed as good practice
- Donna uses STAR Assessment as an example of evaluating the tool to determine its effectiveness
- Committee elects to add “..effectiveness of the curriculum *and assessment tools.*”
- Donna would like Assessment Results to have an additional about data being provided to other educational institutions
- Dr. Metzler clarifies procedures used by guidance during transfer of students as an example
- Donna would like clarifying language about included assessments to language which does not require use of assessments
- Donna would like to eliminate funding portion of policy and change it to board approval
- Committee agrees with changes and moves the policy forward to first read

Policy GBEB

- Donna is concerned about the exclusion of SAU employees line; committee members clarify SAU is removed due to jurisdiction
- Donna is concerned with the policy, specifically the business discounts
- Dr. Metzler comments that the board waived policy in December and district has over 200 business partnerships currently
- Peter points out similarities to the private sector
- Nancy Danahy points out the give and take through the community
- Don uses athletic gold cards as an example
- Peter brings up an example of a company support the outfitting of a science lab
- Discussion continues about the policy
- Committee votes on the policy, 6 – 1, Donna opposes

Policy KHA

- Donna is concerned with appealing KHA, feels it is critical to have duplicate policies
- Peter points out the repealed policy will include a note about where to find the other, same, policy will be located
- Committee votes to appeal policy, 6 – 1, Donna opposes

Policy ILBAA

- Brian O’Connell describes updates
- Discussion about need to include course level competencies
- Committee approves moving policy forward

Policy ILD

- Donna would like to discuss the policy, specifically why it can’t cover all surveys
- Committee discusses the policy problems; suggestion of internal versus external, what information would fall under the policy
- Dr. Metzler states he rejects any survey that will invade students’ privacy
- Committee moves to remove language about US Department of Education so policy is inclusive of all questionnaires, surveys, and research
- Donna requests addition of illegal activities to section involving sexual information and removal of line regarding requirement if federal or state law or regulations

6:45 – Committee Meeting concludes