

TIMBERLANE REGIONAL POLICY COMMITTEE

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, DECEMBER 5, 2013

SAU Office - 5:30-6:30 PM

30 Greenough Road, Plaistow, NH

Administrators

- ✓ *Dr. Earl Metzler, Superintendent*
- Dr. Roxanne Wilson, Asst. Superintendent*
- ✓ *Kelli Killen, Director of Elementary Ed*
- ✓ *Nancy Danahy, Director of Human Resources*
- ✓ *Brian O'Connell, Assistant Principal - TRHS*

School Board Members

- ✓ *Peter Bealo*
- Rob Collins*
- ✓ *Michael Mascola, Chair*

[Check those who are present]

Start time: 5:35 PM

AGENDA

OLD BUSINESS

1.	DO/EFA – FOOD SERVICE MEAL ACCOUNT BALANCES (Dr. Metzler assigned a team from both Hampstead and Timberlane to re-write to address negative account balances and charges. Reviewed by SLT.) Notes/Action: To first reading with changes
2.	EFA/DO – FOOD SERVICE MEAL ACCOUNT BALANCES (remove all text and reference DO/EFA) Notes/Action: To first reading as presented
3.	DO-R/EFA-R – FOOD SERVICE MEAL ACCOUNT BALANCES (Procedure only which can be updated by admin/PC as needed). Notes/Action: Reviewed and acknowledged this procedure was adopted by the SLT on 12/4/13.
4.	JH – STUDENT ABSENCES AND EXCUSES (Proposed updates from previous PC work as well as reference to Blizzard Bags which is required by DOE). Notes/Action: To first reading
5.	JJIC ATHLETICS/CO-CURRICULAR ACTIVITIES ELIGIBILITY (remanded back to PC from 11/26 PC meeting) Notes/Action: Back to PC for further review

NEW BUSINESS

6.	JLCA – PHYSICAL EXAMINATION OF STUDENTS (Reviewed/updated by district nurses, reviewed by SLT with recommendation to revise). Notes/Action: To first reading
7.	DKA PAYROLL PROCEDURES (proposed update from the business department to clarify work times and attendance of all staff members) Notes/Action: To first reading
8.	FJ SCHOOL CONSTRUCTION AND IMPROVEMENT PROJECTS PERFORMED BY VOLUNTEERS (this policy was drafted by counsel to address concerns relative to volunteers and liability issues) Notes/Action: Back to PC for further review

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

NEXT MEETING

- **(December 5, 2013 5:30-6:30(first school board meeting of the month) for regular session and poll the PC for scheduling another 2-3 hour session in December)**

OTHER BUSINESS

- If needed

End Time: **6:30 PM**

BACKBURNER LIST – *Status of other policies under review by Policy Committee*

POLICY	STATUS
KF- USE OF SCHOOL BUILDINGS AND FACILITIES	<i>sent to TD, GS, AF, KK & SS for input</i>
KF-R – USE OF FACILITIES – GUIDELINES AND PROCEDURES	<i>Procedure review - sent to TD, GS, AF, KK & SS for input</i>
IK – EARNING OF CREDIT	<i>Place on January agenda</i>
IKE-R – PROMOTION AND RETENTION OF STUDENTS	<i>Procedure to SLT for review/draft</i>
IKFD – AUDITING COURSES	<i>On hold until spring 2014</i>
IMBA – ONLINE VIRTUAL EDUCATION	<i>On hold until spring 2014</i>