



## TIMBERLANE REGIONAL SCHOOL DISTRICT FACILITIES COMMITTEE

### MEETING AGENDA

**November 14, 2023, SAU 106 Boardroom, 9:00 AM**

Attendance:

**SAU106/Timberlane Regional School District:**

Justin Krieger, Interim Superintendent of Schools  
Maria Watkins, CFO/Business Administrator  
Karl Ingoldsby, Director Plant Operations/Facilities  
Sarah Vaira, Facilities Supervisors  
Alan Perry, Grounds Supervisors

**Timberlane Regional School Board:**

Jack Sapia, Atkinson  
Kristin Savage, Plaistow

**School Administration:**

Kurt Schweiss, Music Director  
Steve HARRISES, Principal, Atkinson Academy  
Stephanie Lafreniere, Principal, Pollard Elementary  
Laura Yacek, Principal, Sandown North  
Mitch Mencis, Principal, Timberlane Regional Middle School  
Chris Snyder, Principal, Danville Elementary  
Kim Rivers, Early Childhood Coordinator, Sandown Central TLC  
John Vaccarezza, Principal, Timberlane Regional High School  
Mark Pedersen, Director of Secondary Education,

### **Items from Last Meeting:**

#### **Septic System Discussion:**

At the last meeting, due to the High School septic system clog that we had on 10.16.23 the subject came up and some questions were asked in order to have more information and make decisions to have a more proactive approach regarding these systems in the main campus.

How old are the septic systems?

When was the last time the septic systems were served? Over the summer, and every year.

Should we schedule preventive routine maintenance? Already done on an annual basis.

Should we serve them twice a year or once a quarter? No.



Some clarifications:

- The Septic Systems have not been an issue since I have been here, the issue is clogged drain lines.
- The drain lines are old. There is definite wear and tear on these lines.
- We preemptively snake these lines in the summer, before school starts to ensure there is nothing that has been caught in them recently.
- More has to be done to prevent people from throwing wipes and feminine products down the drains as there are the cause of 95% of our drain clogs.
- Actual septic fields have no maintenance, other than do not pave or install parking lots over them, and do not plant trees on them.
- We have septic holding tanks, pump stations and distribution boxes that are serviced/pumped/inspected every year.
- The only thing that could be done to help with the aging drains is to “Sleeve” the drain lines. I have no idea how to do this or how expensive it is to have it done, but I can look into it.

#### **Conversion of communal bathrooms HS/MS:**

This was looked at in 2022 and the cost was approximately \$2,000,000 and there would be a possible loss of classroom space to accommodate the needed number of individual restrooms. At the time the direction was to not continue looking into this option. If the Board would like me to reconsider this and proceed with more budgeting and plans, then I will do so.

#### **Discussion about anchor/ring to put near the classroom doors to help barricade in case of emergency.**

The Middle School Principal shared a simple locking device that could be helpful in case of an emergency. It was brought up to the attention of the group the safety concern of having the device available to be locked at all times so the group agreed to look into the option of installing an anchor/ring in each of the classrooms that have this type of door.

This can be started now, if wanted, or it can be a summer project.





### **Discussion about Pollard playground fence repairs.**

It was discussed that repairs are needed at the fence in the playground at Pollard School since there are students with an IEP that are very active and have already tried to make their way out under the fence

This has been repaired as well as other areas of the fence that were found to be inadequate.

### **Shades into school entrances and classroom interior windows.**

The question of why school entrances and reception areas do not have shades was asked. It was mentioned that this is due to safety reasons but no one in the group knew the answer.

There is no safety requirement to have shades on the receptionist's area or in the entrances. No mention of this in the Homeland Security Audits. (I have copies and can send you your respective school audits if you would like to see them.)

It was also mentioned that there are some classrooms that have interior windows that need shades for safety purposes.

There is no safety requirement to have shades on classroom windows to the exterior of the building, only on door windows. There is no mention of this in the Homeland Security Audits. If someone would like shades on their outside windows to prevent the sun from shining into their room, please open a work order and we can address this.

### **Do all school entrances have bullet proof glass?**

This question was asked but no one in the room was certain that this is the case at all our schools.

The receptionist desk at all schools have a section of "Bullet Resistant" glass. There are some buildings that have multiple panes of glass into the front office area that are not



bullet resistant.



All main entries have a security film that prevents an intruder from smashing through the glass even after it has been shot.

### **Classroom doors without a window.**

It was brought up that some classrooms doors do not have a window, and this raises a safety concern. Schools are going to report how many doors in each building do not have windows.



I do not know why this would be a safety concern, It was not mentioned in the Homeland Security Audits, however if this is what you would like, we can definitely do this for a cost of approximately \$900 per door.

### New Business:

- **Summer Projects (Proposed):**

- Atkinson Academy:
  - HVAC Replacement
  - Replace/Upgrade HVAC Controls
  - Replace Oil Burners with Propane
  - Grow Grass on Playground area.
  - Repair/repave/expand the drop off waiting area
  - Continued Painting
  - Belfry Repairs, Phase I & II
- Middle School:
  - Recreation Area Improvement
    - Install a Wall Ball System
    - Grow Grass on Dust Bowl
    - Install a covered area
  - Install and HVAC System for the 100 Area
  - Finish HVAC Controls Upgrade
  - Repair and repave the side of the building parking areas
  - Continued Painting
  - Update Locker rooms and Coaches' Area
  - Fire Panel Replacement
- High School:
  - Replace 15 HVAC Units
  - Clean Dictwork for new HVAC Systems
  - Replace 75% of the roofs
  - Upgrade the HVAC Control System
  - Install LED Lighting Controls
  - Upgrade the Art Photography Dark Room
  - Continued Painting
  - Athletic Field Irrigation Upgrades
  - Possible Irrigation Pond Expansion
  - Fire Panel Replacement
- Sandown North:
  - Continued Painting
  - Oil Furnaces converted to Propane
- Sandown Central:
  - Continued Painting
  - Stabilize CMU Walls



- Danville:
  - Repair/Repave back roadway
  - Continued Painting
  - Stabilize CMU Walls
- Pollard:
  - Continued Painting
  - Fire Panel Replacement
- SAU
  - Replace Heating Unit
- SAFE Grants (Proposals):
  - Receptionist Windows to receive intercoms

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