

**Facilities Committee Meeting
May 8, 2018**

Call to Order: The meeting opened at 10:20 by Committee Co-Chair Tom Geary.

In attendance: Angelo Fantasia (Athletics), Rodney Mills (Facilities), Kathy Dayotis (Principal), Dan Guide (School Board), Tom Geary (SAU Bus. Ops.), Geoff Dowd (SAU BA/CFO), Susan Sherman (School Board), Jen Marino (Principal), Joann Georgian (Principal), Mike Flynn (Principal), and Heather Cronan (Ass't Principal). Brian Boyle (School Board) joined the meeting at 10:35.

Approval of Minutes: Postponed to the next meeting.

School Updates: **action items or requests**

Pollard Elementary:

- Principal Auger inquired when the budget would be finalized.
- Stryker chair will be needed for the 18-19 fiscal year as there will be a need. Discussion surrounded finding cost effective options and recommending as a possible current fiscal year item.
- ****Motion: Stryker chair is a priority for Pollard. Motion by Tom Geary. Second by Dan Guide Voted unanimously approved.
- Building re-numbering was discussed.
- Maintenance addressed loose screws in the playground playset from February confirmed
- Garden Club will use raised beds for flowers and possibly vegetables in the front of the school.

Sandown North:

- Public address system installed.
- Lighting in the new lot – the new lot is dark. This is a CIP item.
- ***Camera angles should be adjusted to capture outdoor activity with one camera being blocked by the outdoor structure.

Danville Elementary:

- Mulch for playground was delivered as part of community day. Much appreciated
- A rock garden is being created in the bus turnaround area, with a flag pole to follow. Completion on the rock garden by May 19th.
- ***More quiet space is needed; one is not sufficient. The ASD section is where the need is. This is more of an immediate need.
- ****Motion: Design and bid documents NTE \$5,000 for quiet room space at Danville Elem. Motion by D. Guide, second K. Dayotis. Passed unanimously with Mr. Boyle not voting.

Sandown Central:

- Cleaner Greener set for June 2nd. A list of materials has been provided to Facilities. Roof repairs complete
- Many smaller projects have been completed; the work of Gary Paradis has been appreciated.

Atkinson:

- ****Outside public address/speaker system is needed as well as in the Kindergarten wing. Expense is anticipated for just the speakers, wiring can be handled internally. In process
- The speakers are on hand according to Rodney Mills. Since each building's public address system is different, it is more time consuming to get right.
- Bark mulch is needed to make 6" of depth in the playground. New equipment was covered.
- Completion of Emergency back-up lighting has been taken care of once deficiencies were identified.

High School:

- Track: Angelo Fantasia identified a major issue with the track being unsafe relating to excessive rain and harsher winter. There is bubbling on the surface. No competition will take place until further notice. Rodney explained the surface is not adhering to the underlying asphalt. Angelo noted the track has lived its useful life, it has been fixed, it has been repaired, and now needs immediate action. If there is an area of the track which is bubbling, those areas can be repaired. ****Action is to have costs determined for two scenarios, replace as-is, where-is, and to have costs determined for expanding the track to regulation size. Mr Geary will obtain costs and report to board.
- Outdoor Lighting: There are bulbs out which prohibit game scheduling outdoor.
- Tennis Courts: Will make it through this season, but major cracks are again appearing. There are 3 different levels of repair.
- Storage: Continues to be an issue. Doors broken on the storage unit near the soccer and girls' lacrosse fields. Rodney will replace the doors as they exist with garage door type lighting.
- Water main break was noted immediately by maintenance and facilities and addressed to prevent damage and disruption. Job completed.

Middle School:

- Michael Flynn noted the 8th grade wing is nearly done in terms of phasing out the grey paint. New paint appreciated. The hope is this work can continue over the summer.
- Locker replacements have made a big difference in the school.
- This is the best year from a facilities perspective since Michael has been here and noted facilities is doing a great job, including Gary Paradis. Compliments to Rodney Mills and Tom Geary for making it all work.
- *** front entrance security is concern.

Facilities & Maintenance Update:

- 168 open work orders currently vs 296 at the last (February) meeting. Goal is to reduce those 30-60 day work orders to get work orders completed within 30 days.
- NH DES Asbestos Management Audit at Pollard went well. There was a discrepancy between what NH DES identified as an area of risk vs what our district asbestos consultant previously determined. The area is the entire basement where the previous flooring glue is present. ****There can be a remediation through chemical removal or cover and encapsulate which would require additional periodic reporting. A subsequent inspection is scheduled for May 9.

Project Forms

- New forms have been generated which building principals will be asked to communicate building needs. Administration can then determine project cost and whether the request is operating or future CIP in nature. Any request that has an Educational need identification is a major change in future requests.

Misc.

- Tom Geary noted the Pollard boiler replacement
- ****Motion: Facilities Committee identifies this replacement as a priority, and recommends funds be moved from the \$134,000 identified for Cal-Tech wall replacement at the High School. Motion by Sue sherman Second byMichelle Auger Motion passed unanimously.
- ****Lighting at Sandown North was identified as a safety issue and should be considered for summer work.
- The CIP plan continues to be reviewed and updated annually to re-prioritize needs. Meeting will take place in June.
- Sue Sherman would like to see more information on bringing public water to the Plaistow campus as the issue passed Town vote in March. An agenda item in September is requested and if possible, to have the Town Manager speak to it in the meeting.
- Brian Boyle suggested reviewing total capital remaining at the end of the fiscal year.
- ***The Facilities Committee recognizes the summer 4 day work week and the impact on facilities work.

Minutes taken and prepared by Geoff Dowd and Sue Sherman

Next meeting: September 11 10:15 am