

# TIMBERLANE REGIONAL SCHOOL DISTRICT

## **-District Facilities Committee**

Date: September 6, 2016 **Held at Danville Elementary**

Chairs: Jack Sapia & George Stokinger

Call to Order by J. Sapia at 10:15am

In attendance: Jim Hughes, Heather Roy, Jo-Ann Georgian, Nancy Barcelos, Doug Rolph, Mike Hogan, Kathleen Dayotis, Michelle Auger, Sue Sherman, Jack Sapia, Nancy Louiselle, Geoff Dowd, George Stokinger, Donna Green in observance.

### **Approval of Minutes from the May 10, 2016 Meeting:**

The minutes were not available.

It was suggested that future meetings be returned to the SAU due to traffic and parking conflicts at the schools since the meetings begin at the same time that the elementary schools begin. The committee agreed to this suggestion.

An additional Fall meeting was suggested by Jack Sapia.

The committee concurred and added an additional meeting on Tuesday, November 29.

### **Committee Mission and Goals**

The committee review the previous mission and goals statements from 2013-2014 and made some language changes. An additional bullet was added to the mission statement regarding project review. Budget Committee and Strategic Plan Committee representation was discussed, Co-Chair Stokinger reminded members that would be up to the School Board. Input from Advisory Committees was discussed, Co-Chair Stokinger reminded members that those committees were superintendent advisory committees and input would come from the Superintendent or a representative from Administration.

### **Capital Improvement Plan**

Sue Sherman will be going to the SLT on September 21 and the School Board on October 6 with the first draft of the Capital Improvement Plan to provide an update on the committee's work and the first year items (for 2017-2018 budget).

### **Fall Facility Tours**

Facilities tour dates were noted:

- September 8 for the Middle School, PAC and High School
- September 13 for Sandown Central/TLC, Sandown North and Danville
- September 22 for Pollard and Atkinson

Times: 6pm.

### **2017-2018 Budget**

Members were asked to submit project requests to Jim for the 2017-2018 budget for items that were below the \$10,000 CIP threshold. These will be reviewed at the October 11 meeting for inclusion in the budget.

### **2016-2017 Project Update**

Jim provided and status update on the 2016-2017 projects.

### **Principal's Building Report**

Danville:

Nancy thanked her custodians for their hard work and clean building  
Nancy is pleased with the new cafeteria window film  
The fence near the baseball field needs repair due to a fallen tree  
There are noisy air handlers in two classrooms she would like looked at, rooms 232 .& 109

Pollard

Michelle is pleased with the new paving and phone system  
Thanked the custodians particularly in light of having ESY at Pollard this summer.  
She is concerned as there appear to be bees and yellow jackets in the parent pickup area

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## Atkinson Academy

Kathy is very pleased with the cleanliness of the building and the projects completed

## Sandown Central

Doug is very pleased with the new playground

Doug complimented the custodians for a great job on the building as he had preschool ESY

Doug is pleased with the expanded nurse's office and improved traffic flow in the rear of building

Doug stated there needs to be additional fencing around the playground

## Sandown North

JoAnn is pleased with all improvements, very professional, and the building is very clean

The site is much better and looks great

JoAnn thanked Zig and the custodial staff

## Middle School

Mike thanked the custodians, they did a great job

The gym is beautiful (painting) and the 7<sup>th</sup> grade open space is great

The restroom partition project has been slow

## High School

Heather stated the custodians did a great job

Heather noted a computer lab was added, their instructional space is maxed out and the fields are very dry due to the drought

## **Other Business**

Jack requested support for wells to keep the fields irrigated.

He said he put a field development study in the CIP

Future Facilities Committee Meetings were noted (Tuesdays) and it was decided to have them at the schools:

- o Oct 11
- o Nov. 29
- o Feb 14, 2017
- o May 10, 2017

Times: 10:15am

Meeting adjourned at 11:45am.