

# TIMBERLANE REGIONAL SCHOOL DISTRICT

## **District Facilities Committee**

Date: September 8, 2015

Chairs: Nancy Steenson & George Stokinger

Call to Order by N. Steenson at 10:21am

In attendance: Dennis, Mike Hogan, Heather Roy, Sue Sherman, Jim Hughes, George Stokinger, Nancy Steenson, Jack Sapia, JoAnn Georgian, Michelle Auger, Nancy Barcelos, Kathy Dayotis, Doug Rolph. Donna Green in observance.

Approval of Minutes from the May 12, 2015 Meeting:

Motion made to approve the minutes with corrections by M. Auger, second by D. Heffernan, approved general consent.

### **Summer Project Review**

Reviewed the handout listing Projects for Fiscal year 2016

Middle School Transformer installed. All four substations were removed from the building. The addition is also going on at the same time.

Sandown North front gable had plywood installed and vinyl siding, this stiffened up the wall and vinyl is rated for 200 mph winds.

High school reception area completed. Also some paving was done, which is being done in phases. A new press box will be completed by end of this week, includes wiring and finish work.

Danville removed sidewalks due to trips and falls on the curbing.

Pollard had a problem with run off in the parking lot, installed a swale to prevent this.

H. Roy asked when ACs will be installed in Angelo's office, as it should have been prioritized in June. They were not installed due to prioritizing other tasks that had to be done.

N. Steenson said sometimes things change between meetings; J. Hughes has to make executive decisions, and sometimes it works for people, maybe we need more communication in order to escalate certain issues if needed.

### **2016-2017 Project Budget**

G. Stokinger asked if you need to add anything in this list, please let him know, so it can be added. J. Sapia asked how this is coordinated with CIP committee, and how involved do they get in these projects.

N. Steenson stated that we don't have a process yet; the CIP committee is newly forming and meeting tomorrow.

This list hasn't been updated; it's from May and may contain outdated information. We are not adding new items to this list in this meeting, please communicate additions to George.

### **Fall Facilities Tours**

N. Steenson: Reviewed tour info, and meeting will take place at the first location. Meet at the first location (see attached Notice of Facility Tour document).

### **Principal's Building Report**

Danville: Would like to thank the custodial staff for getting everything done and thank the district for the generator, as it's already been used when power was lost. Curbing was installed. Parents asked if there would be barriers to prevent cars from driving into the building. There is still an issue with uneven floors in front of triple door that needs to be fixed. The building is designed to have walk-off mats installed at the door. Have the same problem as Pollard with the security glass at the reception area, and if we don't have anything there, the heat will be pouring out. The air quality in the 2000 wing with the heat is concerning. Police chief bought the school a cellular booster and the school bought one for the SPED area.

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Pollard: There was a sink hole on our first day in the main drop off area. It was resolved by 3:30 in the afternoon. They are still having an issue with the stairs. At the Sped drop off area, the stairs are crumbling, seems very unsafe and has been a work order in for this to be repaired. Facility wise, the playground is in Phase 1, new equipment ordered and will be installed. Front window that is tempered glass is not secure at all because there is a big hole that can allow for someone to reach through. It makes everyone feel unsafe; they are working with Timberlane glass to come up with a solution.

J. Hughes stated that he plans to remove and re-pour the steps and waiting on an estimate from contractors.

Sandown North: There were two eco projects this summer. They have a problem with the boiler. J. Hughes stated that Uptack will be repairing. Minor facility changes need to be done to meet the needs of the students. Also working hard to bring the schools together. Staff room is small. J. Hughes looked at it, there is some wasted space, could look at the restroom space to use as additional staff room. N. Steenson suggests to get a ball park price for next meeting.

Atkinson Academy share same concern about the reception area. They had some basketball equipment repaired. K. Dayotis said the custodians had one week to get the building ready and they a nice job.

Sandown Central: Timberlane Learning Center at Sandown Central: D. Rolph thanked the facilities & custodian groups for moving everything. There are some uneven steps, and areas identified and work orders that have to be put in. They are looking into fundraising for playground equipment because we have the younger children they need to accommodate in the playground for. Looking at expanding the nurse's office, cutting into room 310 because she needs a bigger area for children's needs. New signs have been put in. Town came out and repaired the access in and out of school is much smoother now. Railings have to be repaired. Minor repairs to building due to tractor damage.

Middle School: New transformers installed, 38 doors replaced, and restrooms partitions installed.

High School: H. Roy stated that J. Hughes and custodians did a ton of work and tremendous work. They moved Mr. Woodworth to the front of the building, paving was done, moved classrooms and the school looks great. Graphics were installed at the front of the school and they look great. Looking ahead to the future they would like to redo some science rooms, adding cabinets and rewire electrical in the labs, keep up fields during the fall, and update the weight room. Also there is an Athletic advisory is for the entire district, they would like to hear those issues related to fields, or athletic facilities, and programs.

### **Other**

S. Sherman had phone call asking if the greenhouse was repaired. Confirmed, it has been repaired.

D. Heffernan would be interested in seeing how much the Eagle Scout projects have saved the district.

G. Stokinger stated that future meetings are at 10:15am, this is a correction to the Agenda.

Adjourned 11:31am

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## NOTICE OF ANNUAL FACILITIES TOUR

Dr. Earl Metzler, Superintendent  
George Stokinger, Business Administrator  
James Hughes, Facilities Director

Nancy Steenson, Facilities Committee  
& School Board Chair  
Dennis Heffernan, Budget Committee Chair

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The TRSD Facilities Committee will meet jointly with the TRSD Budget Committee and the TRSD School Board to conduct their annual tour of District schools. Tour dates, times and locations (in order of tour) are as follows:

### THURSDAY, SEPTEMBER 10 AT 6:00 PM

Timberlane Regional High School, *36 Greenough Road, Plaistow*  
Timberlane Performing Arts Center, *40 Greenough Road, Plaistow*  
Timberlane Regional Middle School, *44 Greenough Road, Plaistow*

### TUESDAY, SEPTEMBER 15 AT 6:00 PM

Danville Elementary, *23 School Street, Danville*  
Sandown North Elementary, *23 Stage Coach Road, Sandown*  
Timberlane Learning Center at Sandown Central, *295 Main Street, Sandown*

### THURSDAY, SEPTEMBER 24 AT 6:00 PM

Atkinson Academy, *17 Academy Ave, Atkinson*  
Pollard School, *120 Main Street, Plaistow*

Members of the public are welcome to attend.

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The Timberlane Regional Facilities Committee reserves the right to amend these dates, location, or times as necessary. Log on to [www.timberlane.net](http://www.timberlane.net) for more information.

**The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.**