

TIMBERLANE REGIONAL SCHOOL DISTRICT

District Facilities Committee

Date: May 12, 2015

Chairs: Nancy Steenson & George Stokinger

Call to Order by N. Steenson at 10:17am

In attendance: Jim Hughes, Dennis Heffernan, Heather Roy, Jo-Ann Georgian, Nancy Barcelos, Doug Rolph, Mike Hogan, Kathleen Dayotis, Michelle Auger, Jack Sapia, Earl Metzler, Nancy Steenson, George Stokinger, Heather Degnan. Donna Green in observance.

Approval of Minutes from the March 17, 2015 Meeting:

Motion made by N. Steenson to approve the minutes, approved by general consent.

Question Motion made by M. Auger, Seconded by D. Heffernan. Should we update the minutes from March 17 to reflect the change made to ESY location? The change will be reflected in the minutes from today instead.

Update: The ESY program will not be held at Pollard this year; it has been moved to Atkinson Academy.

2015-2016 Budget

G. Stokinger provided the latest copy, budget is as voted and nothing has changed.

Consolidated Project Report

Items listed are a consolidation of the list of projects, excluding the projects for 2016. Some projects listed have already been completed; list will be reviewed by J. Hughes and updated. G. Stokinger went over the listed items briefly.

CIP Committee Formed

They conducted their first meeting last week; another meeting is planned for June. They questioned what their focus should be, and what their budget limit is. M. Hogan suggested CIP should be looking forward to predict what will be needed to maintain, where Facilities addresses immediate items that are failing now.

Sandown North Front Wall

Front gable at the main entrance has had issues keeping siding on the building; it was originally aluminum sided and then changed to vinyl. The way the wall was put together there are some stress cracks along the fascia. J. Hughes suggests putting ¾" plywood to stiffen up the wall. The cost of project is \$7200.

J. Sapia, asked if running a beam to stiffen it up would help, J. Hughes said they did that when they built the structure.

D. Green, asked if it's possible to stiffen up the steel beams to wooden studs. J. Hughes stated that by screwing in to the metal studs that are there it would be using the existing system and it would not resolve the issue they are having.

Athletic Project Proposals funded from Gate Receipts

Angelo Fantasia came to G. Stokinger last week to request the use of \$89,000 in the gate receipt fund to do a number of improvements. The biggest one is the Improving or redoing the press box. Other items he wanted done are replacing the flag pole in softball field (already completed), installing a batting cage at the girls' varsity field, and a storage unit in the soccer/lacrosse area. The Press Box originally was proposed to be built with decks off the side, new windows, and new doors. Angelo did not like this proposal and instead wishes to take the box down to the knee wall, but increase the size to 24x14 and complete two stories, creating a filming area at the top. The cost for this project is estimated at \$22,500.

J. Sapia recommends split face block with concrete decking build out as there is no painting and is maintenance free. The top concrete area would act as filming area. J. Hughes suggests a short-term plan, so that we can develop a long-term plan to replace the entire structure. The foundation is solid and there are no structural issues with the box now. D. Heffernan pointed out the different ranges of previous estimates to replace the Press Box, and would like to ask who has the final approval. The Principal approves the cost/design and the School Board has the final determination.

The installation of girl's batting cages is a title 9 issue; which states that the boys and girls would receive the same facilities. Girls need to have a cage installed and Angelo would like this done this year. Discussion about different designs, costs, and needs was discussed.

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N. Steenson made a request for a Motion to bring this issue to school board.

D Heffernan made a Motion to bring forward the recommendations of the Athletic Department to the School Board.

Motion seconded by J. Sapia. D. Heffernan withdraws original motion.

J. Sapia made a new Motion to move forward with athletic proposal funds for further discussion between facilities, School Board, and the athletic dept. Motion seconded by N. Steenson. All in favor unanimous.

The Committee agreed that deciding on when the Press Box will be done may not be reasonable to have it completed in 2015, and suggests either wait until 2016 or go out to bid for the build.

Enhanced lighting was requested and is currently being done, some areas have already been completed along Greenough Road and along the path and behind the Middle School.

J. Sapia requested practice field be installed with one back stop due to the heavy use the current ball fields are getting, before they are ready to be used.

Reminders

Summer Hours

The four day work weeks will be: July 10, 17, 24, 31, Aug 7, 14

Middle School Transformers

Upcoming, progress has been made, the pole has been set, and the engineers are trying to nail down the expected delivery date of the transformer to line up the contractors.

Spring/Summer Grounds Projects

For playground mulch and curb appeal items, please remember to utilize the work order system so that they can be prioritized. K. Dayotis asked if there is a mowing schedule. J. Hughes stated they usually are doing it early mornings, but a day hasn't been decided yet. The High school has been performing mowing tests, for noise affecting classrooms.

Principal's Building Report

Sandown Central: No issues, building is in good shape.

Middle School: Transformer dates need to be specified because building will need to be vacated. Flowers were planted out front.

Sandown North: Siding issues.

Atkinson Academy: No issues.

Pollard Elementary: Generally speaking all set.

Danville Elementary: Concrete steps by main entrance are crumbling. Also there is a green cover, may be a sewer cover that was removed by a child, and there is a 10 foot drop into the hole. Something needs to be done to secure it. J. Hughes will inspect and determine what can be done. The fence that cages the air handling system, against the technology lab, was damaged by the snow on roof, should be looked at for repairs. The floor in front of triple doors is uneven, has not been addressed. Asked if air conditioning installation in the cafeteria is still being considered. J. Hughes stated that everything was on hold due to budget issues.

High School: Concerning the front office redesign, would like a general idea of dates, so that summer programs can be redirected from that area.

Other Business

D. Heffernan commented that there were no trash barrels on the soccer, lacrosse and baseball fields. J. Hughes will address it.

J. Sapia stated that some of the fencing is in need of repairs after the winter; some could be a safety concern. J. Hughes has gotten quotes and is waiting for a purchase order to be approved before proceeding with repairs.

N. Steenson asked if anyone was aware that the tennis courts has crack on the court that is affecting the kids play. J. Hughes is aware of it; it is a major job and he will need to consult contractors for a price.

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Facilities tour dates were set:

- September 10 for the Middle School and High School
- September 15 for Danville, Sandown North, Sandown Central
- September 24 for Atkinson and Pollard

Times: 6pm.

Future Facilities Committee Meetings-Tuesdays in the Board Room:

- Sept 8
- Oct 20
- Feb 9
- May 10

Times: 10:15am

Meeting adjourned at 11:35am.