

District Facilities Committee

Date: March 17, 2015

Chairs: Nancy Steenson & George Stokinger

Call to Order by Nancy Steenson at 8:44am

In attendance: Mike Hogan, Doug Rolph, Michelle Auger, JoAnn Georgian, Earl Metzler, Kelly Ward, Nancy Steenson, George Stokinger, Heather Degnan, Jim Hughes, Dennis Heffernan, Heather Roy, Donna Green, William Pimley, Sue Sherman, Kathy Dayotis.

Approval of Minutes from the October 21, 2014 Meeting:

Motion to approve the minutes by Michelle Auger, second by Dennis Heffernan, Kathy Dayotis abstained.

M. Auger suggested the committee have the minutes right away, after they are completed. G. Stokinger said he can have them put up on Sharepoint for all to access. It was also recommended that we keep the draft with the approved minutes as one document.

2015-2016 Budget – Final

Brief discussion of the finalized budget.

G. Stokinger requested approval of the SAU summer hours. N. Steenson requested bringing a motion forward to approve. Motion to approve by M. Auger, second by K. Dayotis, all voted in favor.

The ESY program will be at Atkinson Academy, the TLC program continues at Pollard. Sandown Central for this summer would continue the recreation program. The District is not able to commit to having the Old Home Day onsite as usual, as the town is planning it for September this year. The building may not be available at that time as it may be sold or leased by then.

Sandown North Sprinkler System

G. Stokinger put item on the agenda for suggestions from committee. J. Hughes got the plans and specifications for the project, and is ready to go. Direction is needed prior to having an architect draw up the plans.

E. Metzler stated that discussions will be in May-June to determine what the surplus is and that would be when the board would weigh in. It is the building that we would lose, if a fire were to occur without sprinklers, not the children as we have evacuation plans, drills, and fire alarms in place to prevent this. We are not debating the merits of keeping our children safe, we need to have this and he provides 100 percent support of this project.

S. Sherman stated that it would add another layer of protection and security to the building. It was stated that the response time from fire department could be longer because of the school's location. Therefore, the sprinkler system could help mitigate a fire, closing it off to a smaller section.

It was agreed that this will be added to the first meeting in May to discuss the budget.

Middle School Transformer Update

J. Hughes stated that this has been an involved process between the engineers and contractors. Sealed bids were opened Friday, March 13, 2015. The contracts were awarded to Busby Construction and Gemini Electric. The total project is estimated to cost \$201,266.49, but this is just an estimated cost. N. Steenson asked for clarification on the timeline of the events leading up to the bid process. From December through February site visits were conducted, reviewing plans and looking at electrical loads and equipment requirements. Bidding could not be done until the engineers completed their designs, and that took almost two months. Immediately following, the designs were provided to contractors and closed bids were obtained.

The timeline of the job was then discussed, with much of focus concentrating on lessening any disruption to school activities. April vacation was looked at, however it doesn't provide adequate time if any issues should arise during the project. E. Metzler stated it may be possible that we need more than a week, and summer break is favored.

D. Heffernan asked why Unitil's estimate went up so high. J. Hughes explained their estimate includes a new pole and the associated equipment, an underground feeder going across parking lot, and preparing paperwork for an easement deed.

J. Hughes stated that he is still waiting for Unitil to obtain the transformer prior to beginning any work, because they have stated they cannot guarantee they will have it by the April vacation time frame.

D. Heffernan asked if the Sprinkler and transformer projects will be added to the budget sheet that is given to the committee. G. Stokinger stated that he would like to present one consolidated list that includes all projects during the May meeting.

Spring/Summer Grounds projects/Playground fiber plan

G. Stokinger requested that Principals take note of items they see effecting curb appeal and start prioritizing them for J. Hughes to plan these projects to take place during April vacation. It is important to confirm priorities so you can ensure the items are done.

Some discussion about coordinating snow removal on the ball fields may be brought to volunteer groups that can assist.

Principal's Building Report

Sandown Central: D. Rolph stated that a few interior leaks due to snow and melting had occurred as well as a broken railing by an entrance. There was an issue with the large white pipe in the gym backing up and they have been draining it as it occurs.

Middle School: M. Hogan stated that the maintenance guys have worked very hard to clear the snow from the roof and school areas. There have been leaks in hallways, and in one classroom there is still an active leak from the ceiling. The walkway from the PAC to the 7th grade entrance is heaving and there is a large dip in the walkway. He is looking for permanent solution, since this has been happening every year. J. Hughes stated that there is a strip of clay that runs under that area that is always moving.

Sandown North: J. Georgian stated that the LED pole lighting in parking area has not been done yet and raised concern for it to be done. The siding is getting worse and is peeling off. J. Hughes stated that it's scheduled to be done in the spring time. There is a key swipe for door 7 that has not been installed, the wiring is there. IT will be contacted to resolve.

Danville Elementary: W. Pimley stated the fire panel in front of building continues to go off, Pulsar was out a few times last week to try and repair it, however they have found no solution. It needs to be addressed. J. Hughes stated that it is a ground fault somewhere in that building, they need to find it to resolve it. He will continue to work with the alarm company to find the issue.

Pollard Elementary: M. Auger stated that there was a flood in the boiler room and the boiler went down. The new boiler is down there but not set up. It's been there since November and still hasn't been installed, it should be a priority and done immediately. Many children were testing in rooms that did not have heat, which concerns her. J. Hughes stated the electrical part of the new boiler needs to be installed before it can be run, and that will be done as soon as possible.

There is leaking inside the walls, due to ice jamming. Inside some classrooms are water bubbles on the walls and it has gotten much worse. J. Hughes said that a gutter system on the back of the building is needed; he contacted the roofing contractor yesterday regarding this matter.

M. Auger stated that consideration needs to be taken to remove the damaged wet areas from the classrooms as mold is a concern. Flooding also occurs in library and into the electrical room.

Frost heaves have formed in the parking lot which was fixed prior and it should be addressed again, especially around the bus area. Snow that comes off the building has destroyed the panels of the greenhouse. J. Hughes will be addressing the structure and adding additional supports to strengthen it.

M. Auger stated that Rodney and Jake have done an excellent job with snow removal and have done a great job with this season overall.

Atkinson Academy: K. Dayotis stated that they had two major leaks in the Kindergarten classrooms. The children were moved into other rooms. They had Servpro in to clean up the water. The walls were repaired Sunday. Teachers will move back into the rooms on Wednesday.

Ice buildup on the roof is a concern. J. Hughes is addressing the issue, roofers have installed data loggers on the roof to taking readings to determine what the reason is for this is.

High School: H. Roy stated snow removal with their flat roof was a huge job and they did a great job with that. The biggest concern is the inconsistent heating in the building. Some of the window film did help, and will continue with more installations. Another concern was the lack of cleaning that was done over February vacation; some rooms did not get cleaned.

Other Business

N. Steenson was told there is no longer recycling at the PAC. J. Hughes stated that there are recycling buckets and he will follow up on this.

If individuals do not wish the PAC vending machine to be available during their assembly, please email A. Fantasia so that he can remove or “shut off” the machine for the scheduled time.

E. Metzler stated that a Sandown consolidation committee was put together and is being led by Shawn Freligh and Deb Armfield. They will be looking at what is the best use of the building, for the district, taking into account the traffic patterns, fields, playgrounds, and uses. The committee will decide what information will be released to the public.

For the May meeting the Joint Loss and Safety meetings will be held prior to Facilities. It was proposed that the meeting times flip flop every other meeting, to be fair to all that attend.

Therefore, the next Facilities meeting is scheduled for May 12th at 10:00am.

Meeting adjourned at 9:58am.