

**TIMBERLANE REGIONAL SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING MINUTES
June 18, 2013**

Present: Nancy Steenson, Chair, Kelly Ward, George Stokinger, Jim Hughes, Mike Hogan, Nancy Barcelos, Michelle Gaydos, Dennis Heffernan, Jo-Ann Georgian, Kathie Dayotis and Maria DiNola.

At the SAU Office, 30 Greenough Road, Plaistow, NH, Mrs. Steenson called this June 18, 2013 Timberlane Regional School District Facilities Committee meeting to order at 8:32 am. She noted the purpose for this meeting was to review the suggestions submitted by Committee members for drafting the mission and SMART goals for the Facilities Committee. She presented a final draft that incorporates many of the ideas submitted. She requested the Committee review the document and provide feedback.

Minutes

Mrs. Steenson called for a motion to accept the May 21, 2013 Facilities Committee minutes.

MOTION: Mrs. Gaydos motioned to approve the May 21, 2013 Facilities Committee meeting minutes as presented. Mr. Heffernan seconded. With no further discussion the motion passed with two abstentions (Georgian and Dayotis).

Mission and SMART Goals

Committee members reviewed the proposed mission statement and SMART goals draft and modified it by adding the words, "and timely" to the facilities management statement. Discussion ensued about making reference to "green" initiatives and local, state and federal regulations, but agreed the existing statements were inclusive of these references.

MOTION: Mrs. Gaydos motioned to submit the proposed mission and SMART goals for the Facilities Committee to the School Board Chair for approval. Mr. Heffernan seconded. With no further discussion the motion passed unanimously.

Final version to read as follows:

MISSION

The Timberlane Regional School District Facilities Committee will work collaboratively to make recommendations in order to provide our schools with a physical environment that supports and enhances the delivery of educational services. This environment will be attractive, clean, comfortable, accessible and safe relative to the promotion of all school-related activities. In providing this physical environment, the Committee will consider:

- Maintenance of buildings and grounds.
- Projects for future budget consideration.
- Aesthetically pleasing and welcoming interior and exterior environment.
- Facilities management in the most efficient, economical and timely manner.
- Compliance with internal and external controls and regulations.

SMART GOALS

The Timberlane Regional School District Facilities Committee will meet at least four times during the 2013-14 school year to discuss ways to support the mission of the group. Representation from each school, the School Board, the district Facilities Director and central office will inform the committee of the current state of their respective building and grounds and make recommendations towards continuous improvement. The Committee will provide the School Board with budgetary recommendations for future consideration.

Other Business

Mr. Stokinger reminded committee members of the upcoming meeting and tour schedule.

Future Meetings:

September 10, 2013, 8:30 am – SAU

October 22, 2013, 8:30 am – SAU

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

Fall tour schedule:

September 12, 2013, 6pm – High School, PAC, Middle School

September 17, 2013, 6pm – Sandown North, Sandown Central, Danville Elementary

September 26, 2013, 6pm – Pollard School, Atkinson Academy

Mrs. Steenson noted the School Board's retreat to address the CIP was cancelled; however the issue regarding the modulars is being address by the Superintendent. Discussion regarding the decrease in enrollment and the increase in course offerings transpired, as well as the acknowledgement that losing the modulars will displace 32 classes. Mrs. DiNola noted the 2013-14 schedules are completed. Any changes to course offerings/schedules would be for the 2014-15 school year. Mrs. Steenson stated she would speak to the Superintendent about this and get back to her.

With no further business before the Committee, Mrs. Steenson adjourned the meeting at 8:47 am.

Respectfully submitted,



Catherine Belcher

Administrative Assistant

Minutes completed and on file June 18, 2013.

Minutes approved September 10, 2013.