

**TIMBERLANE REGIONAL SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING MINUTES
April 12, 2011**

Present: Lisa Withee, Chair, George Stokinger, Kathie Dayotis, Nancy Steenson, Patrice Liff, Maria DiNola, Mike Hogan, Richard La Salle (8:41) and Lori Aubrey (8:55).

At the SAU Office, 30 Greenough Road, Plaistow, NH, Mrs. Withee called this April 12, 2011 Timberlane Regional School District Facilities Committee meeting to order at 8:40.

Minutes

Mrs. Withee called for a motion to accept the December 14, 2010 Facilities Committee minutes.

MOTION: Mrs. Steenson motioned to approve the December 14, 2010 Facilities Committee meeting minutes as presented. Mrs. Dayotis seconded. With no further discussion the motion passed unanimously.

High School Water

Mr. Stokinger reported that the water at the High School is testing high for arsenic. He noted the District has been through this once before with Pollard; the federal government lowered the contamination level for arsenic which put Pollard School in violation. At the time, the High School was measuring just below the new standard. The High School is now in violation based on the annual running average methodology used in testing and measuring. The District is mandated to notify all water users at the school as well as address the issue.

He went on to say that the District is doing additional testing to determine the best method in correcting the problem. Due to the annual average measuring system, he expects the District will be dealing with this matter for a time to come as it takes a while to bring the numbers down when measured and averaged on a quarterly basis. They may end up installing a water treatment system like they did at Pollard. Ms. DiNola volunteered to facilitate the notification process for the High School. Mr. Stokinger accepted her offer and stated the District must additionally certify that the notification was done. They will discuss the process in more detail later.

Summer Hours

Mrs. Withee stated that for at least the past five years, the District has implemented a four-day work week during the summer as a means to conserve energy; the School Board acts on the recommendation of the Facilities Committee.

Mr. Stokinger added that for preparation purposes he has spoken with specific District administrators relative to the planning for the 2011-12 school year and ongoing summer programs and activities. He recommends the closure of District buildings for eight weeks beginning July 1 through August 19. He stated that historically this closure process was done to address energy costs. He believes this system not only continues to do that, but it also gives the facilities department a day of the week to get projects done without the interference of building activity. Year-round staff members must still complete a full week of work hours; they just do so in four days instead of five.

He then noted that both the Towns of Plaistow and Sandown operate recreation programs that utilize Pollard School and Sandown Central. Mentoring is now done Monday through Thursday (beginning this year) and ESY runs Monday through Thursday at Danville.

MOTION: Mrs. Steenson motioned to recommend the continuation of a summer hours schedule beginning July 1 as presented by Mr. Stokinger. Mrs. Liff seconded. With no further discussion the motion passed unanimously.

2011-12 Projects

Mr. Stokinger indicated the 2011-12 projects list is for informational purposes only and that no action is required from the Committee. He noted the larger projects on the list: Pollard kitchen renovation (finalizing drawings, permits and bid documents), Danville boiler replacement, and electrical upgrade at the PAC/TRMS. He stated there was concern with the overtaxing of the electrical transformer at the Middle School which feeds the PAC. During the hot summer months as well as into a hot September, they had to do some load sharing so as not to

The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.

overheat the electrical system. At Mr. Hogan's inquiry, Mr. Stokinger estimated the actual cutover time for the power would be about a day or two at the most, as much of the work is done ahead of time (trenching from the street and installing the base transformer). He indicated this was a significant project.

He then noted other projects such as paving at Pollard, bathrooms at Atkinson, and heat and air handlers at Sandown Central.

Principal's Building Report

Mrs. Withee opened the meeting for principals to report on any facilities matters concerning their schools.

HIGH SCHOOL

Ms. DiNola reiterated she will address the water notification situation at the High School. She noted that due to the severe winter, the High School will need some repairs to the roof and flashing. The school grounds are currently being tended to. There are no other concerns at this time.

MIDDLE SCHOOL

Mr. Hogan indicated he was pleased to have some science room islands removed to create more flexible learning space for his students. He is also looking forward to some relief relative to airflow in his building; some rooms are too hot, others too cold. He went on to say that attention to the asphalt connecting the 7th grade wing to the PAC is warranted as the frost heaves have created a safety concern for pedestrians. Ms. DiNola added that this concern extends all the way to the High School.

Mr. Hogan made note that the code system for re-entry is limited to certain hours of the day and the number of times they can be used. He concluded his report with the hopes the annual summer painting and side projects done at the schools will be ongoing as his school has benefited from this practice in the past.

SANDOWN NORTH

Mrs. Liff reported Sandown North is in good shape, though they have lost some siding from the severe winter. She expects this to be repaired shortly.

Mr. Stokinger reported that the High School also received winter damage to the roof edging and that they have submitted an insurance claim for this. Additionally, they are looking at seams on the Middle School roof, along with pavement repairs from the winter. Many of these items are already on Mr. Hughes' project list.

ATKINSON ACADEMY

Mrs. Dayotis reported Atkinson Academy is in good shape. She is looking forward to the new cafeteria bathrooms. She then inquired about bark mulch. Mr. Stokinger stated he needs to touch base with the other elementary principals on this to which Mrs. Dayotis offered to do so and get back to him with how much is needed.

Other Business

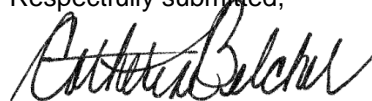
Mrs. Withee noted two items under other business:

1. Shall the committee meet in June; and
2. The committee should schedule the first meeting in September and then schedule subsequent meetings after that.

The consensus of the Committee was to waive a June meeting unless something comes up and to schedule the first meeting for the 2011-12 school year for Tuesday, September 13, 2011 at 8:30 am at the SAU.

Mrs. Withee adjourned the meeting at 9:04 am.

Respectfully submitted,



Catherine Belcher

Administrative Assistant

Minutes completed and on file April 12, 2011.

Minutes approved September 13, 2011.