



Timberlane Regional School District Minutes

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Type of Meeting	Curriculum and Assessment Committee
Date	November 1, 2022
Facilitator	Sandy Allaire
Attendees	Sandy Allaire, Mark Pederson, Lucy Canotas, Ken Henderson, Kim McCormick, Michael Boucher, Jennifer Puchlopek, Sarah Galligher
Agenda	Previously disseminated and posted online.
Notetaker	Sarah Galligher

Approval of minutes from Oct 4, 2022
Notes: Meeting called to order at 4:06
Motion to <i>Approve</i> by: Kim McCormick Seconded by: Lucy Canotas
9 in favor; 0 opposed; 0 abstentions

TOPIC: Curriculum Review, Second Read	
Discussion:	Intro to Business, Unit 2 curriculum changes
<ul style="list-style-type: none"> Jen Puchlopek presented changes to “Intro to Business, Unit 2” on October 4th. This was presented because the changes were deemed significant enough to be approved by the curriculum committee. Not necessary to bring to school board Sandy Allaire made the motion to approve curriculum changes <p>Approved: 9 in favor, 0 opposed, 0 abstentions</p>	
Conclusions:	Changes approved
Action Items	Person Responsible / Deadline

TOPIC: Proposed book title for Studies in Women’s Health course, Second read	
Discussion:	Discussion around “Keesha’s House”



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	<ul style="list-style-type: none"> ● Kim McCormick read the beginning of the book and Kelley Brooks read the book in its entirety. Both felt the book was powerful and relatable to students today. SA: “Any concerns with this book?” ● KM: “Not really” ● KB: “There were some topics around pregnancy but no more than something that students would see on tv.” “This is reality” ● MP: Are there any topics that we would deem controversial? ● SA: Per district policy, a letter went home to all parents/families notifying them of some topics that may be deemed controversial. Parents had an option to communicate concern with teachers. Do we need to deem this a controversial book? ● MP: I am worried about starting a precedent that strays from past practice. ● MB: Why do we need to deem this controversial if this book is not against policy? ● Committee looked at Policy IFE “Parental Objections to Specific Instruction” ● Kim made motion to approve Keesha’s House and Michael Boucher seconded. 9 in favor, 0 opposed, 0 abstentions 	
Conclusions:	Keesha’s House was approved by committee	
Action Items	Person Responsible / Deadline	
N/A		

TOPIC: Program of Studies, Second Read		
Discussion:	Personal Finance Literacy	
<ul style="list-style-type: none"> ● Sandy attended a state level meeting but no determination was made around Personal Finance Literacy. Two options can have a stand alone or embed in an economics course ● We believe TRSD is meeting this requirement because there are personal finance literacy options (class and economics course) ● Mark Pederson suggests that the board have two reads of the POS in December. No dramatic changes just opens up more opportunities for students. MP: “Benign list of changes.” ● MP: Students will not be designing the cover this year as the graphic design students will be working on another project and the timeline of the graphic design class does not align with the timing of the cover creation. ● Motion to accept changes to 2022/23 POS and move to the school board for a first read made by Michael Boucher. Seconded by Kim McCormick. Approved 9-0-0 		
Conclusions:	No changes will be made to the Program of Studies around Personal Finance	
Action Items	Person Responsible / Deadline	



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TOPIC: Program change to Family and Consumer Science Curriculum
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Discussion:	
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- Changed in second bulleted competency because this competency exists in seventh grade curriculum
- Replaced with “Students will demonstrate the ability to identify basic food categories, describe what a balanced meal looks like, describe easy to make healthier meals, and describe the nutritional benefits of various foods.”
- SA: Is this a new competency? MP: I will check. It does not exist in seventh grade curriculum.
- LC: Can we add on to the existing competency?
- MP: FACS teacher felt as though the balanced meal and concept of what a meal is, is missing from the curriculum.
- LC: Is there a competency from Health that could be included?
- Suggestion: Add “in order to meet the intended goal.”
- SA: Choice-vote or send for a second read
- Sandy made a motion to accept the “Grade 6 Cooking: Foods” for a first read. Approved 9-0-0

Conclusions:	Change approved for a first read and moved to second read
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Action Items	Person Responsible / Deadline
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Look at this unit as a second read at the December meeting	
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TOPIC: IReady Fall 2022 District and School Results
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Discussion:	
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- SA: Overview of Iready platform. Three times a year diagnostic tool, as well as a platform for students to practice skills in math and reading. Instructional component purchased through ESSR funding called “My Pathway”. Five achievement categories: Mid/Above Grade Level, Early/n grade level, One year below grade level, two grade levels below, and three or more grade levels below. The diagnostic assess grade level standards so the meaning of yellow will change throughout the year.
- Discussion around slight dip in growth in the spring for grade 8
- SA: Other districts are starting to utilize diagnostic for 9th grade students to identify students that may need support.
- Compared fall benchmark scores 21 to 22. Some slight positive changes year over year.
- KM: Beyond reporting out to Principals and Directors how is this data utilized at the school level.
- SG: Used to create intervention and extension groups with targeted skills
- SA: If we did share the Iready data, what do you recommend we bring to the board?



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Conclusions:	
Action Items	Person Responsible / Deadline
KM & MB to think about what iready data should be presented to the full board and bring ideas to the December committee meeting.	Kim McCormick & Michael Boucher

TOPIC: Policy IIB Class Size-Referred to C & A from Policy Committee	
Discussion:	Impact with class size changes
LC: If we decrease class size to the 18, 20, 23, we would need to add 4.5 FTE across all elementary schools. SN would need one class which could create space problems, AA needs two additional teachers, and ... MP: Little impact on staffing at the secondary level Perhaps look at different number for early grade levels.	
Conclusions:	Next meeting: NHSAS data, SEL update, class size, removing half-day K implications
Action Items	Person Responsible / Deadline
Explore impact of lower numbers at K-2 (K/1-15, 2/3-17, 4/5-22)	Lucy Canotas-December Meeting

Observers	
Resource Persons	
Special Notes	Meeting adjourned at 5:43