



Timberlane Regional School District Minutes

Type of Meeting	Curriculum and Assessment Committee
Date	10/5/2021
Facilitator	Sandy Allaire
Attendees	Sandy Allaire, Mark Pederson, Lucy Canotas, Ken Henderson, Amy Gentile, Barbara Kiszka, Scott Straine, Chris Snyder, Ashley Harbel, Tim Guanci, Sarah Galligher, Kelly Brooks, Jennifer Puchlopek
Agenda	Previously disseminated and posted online.
Notetaker	Ashley Harbel

Approval of minutes from 9/14/2021

Notes: Meeting called to order at S. Allaire at 4:01 pm

Motion to *Approve* by: B. Kiszka
Seconded by: A. Gentile

13 in favor; 0 opposed; 0 abstentions

TOPIC: 2021-2022 C&A Mission and Goals

Discussion: S. Allaire

- Last meeting, we revised goals 1 and 3 - now reflected in goals S. Allaire brought to us.
- Mission statement - monitoring strategic plan was moved to the mission statement instead of a goal
- General draft revisions to language and structure
- Goal 2 - Lucy, Sandra, and Ashley revised - see below
 - Original Goal:
Goal 2: During the 2020-2021 school year, the Timberlane Regional School District Curriculum & Assessment Committee will continue to support the development, alignment, and approval of Competency Based grading and reporting that will support adopted curricula and competencies at the Preschool, Elementary, and Secondary level.
 - Potential revision:
Goal 2: During the 2021-2022 school year, the Timberlane Regional School District Curriculum & Assessment Committee will continue to support the ongoing development and implementation of Competency-Based Education in the areas of curriculum, instruction, assessment, grading and reporting, across all grade levels in the district.



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Conclusions:	Motioned: B. Kiszka Seconded: S. Strainge 13 in favor, 0 opposed, 0 abstentions	
Action Items	Person Responsible / Deadline	
none		

TOPIC: Digital Citizenship for Technology - 2nd Read

Discussion:	M. Pederson
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- First read last meeting
- B. Kiszka: 3rd/5th grade - copyright a little bit in curriculum - does this need to be addressed more in the curriculum?
 - L. Canotas: maybe it needs to be added to the skills section
 - Rights/Obligations of using intellectual property
 - Copyright may be covered under the library/media work and not in technology
 - S. Allaire: page 2 - students will be skilled at - there is a skill about copyright of digital property - could be added in there as well.
- S. Allaire: Overall look great. Collaborative work of technology teachers together - they should be commended on their work with these
- B.Kiszka: Clarification of passwords - for the littles - recommend that passwords are easy to remember and type
 - K. Henderson: all 6th and 9th graders will be changing passwords
- How do we present these to the board?
 - B. Kiszka: make sure that when bringing these to the board - chunk them into manageable pieces
 - A. Gentile: Keep all the sections together (ex: technology together) to get a complete picture.

Conclusions:	Motion: B. Kiszka Seconded: A. Harbel 13 in favor, 0 opposed, 0 abstentions	
Action Items	Person Responsible / Deadline	
Move forward to board (with taking one more look at copyright)	L. Canotas	

TOPIC: Pre-K Curriculum - 2nd Read

Discussion:	L. Canotas
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- B. Kiszka: great that there were algebraic systems
- T. Guanci: greater, less than - good concepts to visit
- B. Kiszka: sounds like a lot of experience went into defining these standards

Conclusions:	Motion: Barb Seconded: Scott 13 in favor, 0 opposed, 0 abstentions
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Action Items	Person Responsible / Deadline
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Update the documents on the district site	Ken Henderson and Sandra Allaire
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TOPIC: TRHS Program of Studies - 1st Read

Discussion:	M. Pederson
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- Every year this committee reviews changes to the TRHS program of studies - 2 reads
 - Presented to the school board, which will then have 2 reads
 - Approved program of studies - ideally in December to get to printer to have hard copies for students
- M. Pederson provided an overview of major changes
 - Cover design - come from the students
 - Message - J. Vaccarezza will create a new message
 - Changes to HS staff names and positions
- New High School Course Proposals
 - Math
 - J. Puchlopek
 - Algebra III ACC/CCP
 - Students need four years of math to graduate
 - Will add to/enhance to Trig/Probability and Stats - combining together into one full year course instead of two semester courses
 - Need for an in-depth option for the fourth year of math
 - S. Allaire - does the title Algebra III reflect the concepts? Algebra II is challenging course - might be an immediate put off for some students if they struggled in Alg. II. Units do not reflect Alg. Seems more of a sampling of mathematics courses of study.
 - L. Canotas - if we look around at other places, are there other names that could be used?
 - M. Pederson - need to get this NCAAP approved - the name of the course matters for this - needs to reflect the rigor



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- J. Puchlopek - progress chart - who is the audience and where does this fit into their schedule - will keep working this out to work with students as students are planning their four years.
- A. Gentile - pre-calc and calc - no CCP level?
 - M. Pederson - this is correct - there was not enough interest from students. To get to calc senior year, would be an accelerated track already.
- J. Puchlopek - math team discussed whether this would impact Finite Math - may in the long run.
- Health
 - M. Pederson
 - Women's Health and Wellness - under Health/PE department
 - Same competencies as health courses
 - M. Pederson will send out electronically to people
 - L. Canotas - is the title open enough to make all students feel welcome?
 - Contemporary Health - current times and issues in health
 - Class is not just for women - all students welcome
 - A. Gentile - is this an elective class?
 - M. Pederson - would be an elective, but could count as their health credit
 - J. Puchlopek - need to be careful about going back to the teachers and not completely overhaul their units.
 - L. Canotas - a study of women's health and wellness instead? Change in wording can make it more open to students.
 - S. Galligher - Sharon Potter - UNH - works with young women about safety and violence against women
 - A. Harbel - as a female admin and teacher - this is such an important topic and needed for our young women.
 - A. Harbel - important to bring in counseling department for some of these units.
- Special Education Updates
 - Kelly Brooks - director of special education
 - Learning Centers
 - Past practice - has been a class for students with credit
 - State identified that students should not get credit for students getting their special education services
 - Is a location - not a class - no competencies for this
 - Ties into policies about awarding credit - credit is awarded by mastery of course competencies. Learning centers do not have competencies.
 - TEP Classes
 - Was a program that used to exist at the high school - Targeted Educational Program - mirrored the CCP classes curriculums, but had co-taught, smaller class sizes, more support for students
 - Overtime, program dissolved, but classes still exist



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- No reasoning for students that are placed into those classes - any special education students can be part of these classes regardless of program - class no longer reflects the program.
 - Programs that are approved through theNH DOE - right now they are open to all kids
- Next year - CCP classes
 - Some classes will be co-taught
 - Make sure accommodations in CCP classes are put into place to support students IEPs.
- B. Kiszka - could this level out some of the CCP class sizes as well? We will still need the special educators
 - K. Brooks - We will need to make sure that we take a look at students' IEPs to see what will best support students
- M. Pederson - this will create classes that will have a mixture of special ed students and regular ed students - will have two teachers that will support all of their students.
- K. Brooks - we will need to make sure to give supports via paraeducators, special education services
- B. Kiszka - will this impact our special education numbers?
 - K. Brooks - this will impact the students that the state defines as in "self-contained" classes, which was not the intention of those courses.
- A. Gentile - will this have the opportunity to have paraeducators as well in the classroom? Special education support can be either a teacher or paraeducator.
 - K. Brooks - the IEP team will look at what the students need and determine based on what they need and their accommodations in their IEPs
- A. Harbel - will this mean that all IEPs will need to be reviewed
 - K. Brooks - Some of these pieces are being approached right now while IEPs are being reviewed. This will be a bigger discussion in the future.
- B. Kiszka - how does this impact adaptive assessments
 - S. Allaire - IReady is an adaptive assessment. There are supportive resources so students can work on their personalized instructional path. Teachers have resources to look at data and group students based on this to work on standards/domains that will help students access grade-level curriculum.
 - K. Brooks - the high school does progress monitoring. Looking into programs that will help special educators with this. Staff look at goals - use their own assessments to help guide their learning and goals.
- Life Skills/Unified PE - not new courses - currently exist but renaming/adding to sections.

Conclusions:

M. Pederson - bring back suggestions about title and counseling to the Health department. Will email updated packet.
We will continue to review these documents to come back with questions, comments, and edits.



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Action Items	Person Responsible / Deadline
Second read will happen at Nov. committee meeting Review Math and Health new courses	Mark Pedersen

TOPIC: Update on State Law/Holocaust and Genocide Studies	
Discussion:	A. Harbel
Tabled until November Meeting	
Conclusions:	
Action Items	Person Responsible / Deadline
Put on agenda for November Meeting - A. Harbel will prepare an update	Ashley Harbel - 11/2

TOPIC: Professional Development Day Update	
Discussion:	S. Allaire
<ul style="list-style-type: none"> ● Great PD day last week and great feedback ● Mike Anderson had three sessions - social/emotional learning <ul style="list-style-type: none"> ○ Student choice in the classroom ○ Using effective language in the classroom - teacher centric to student centric language ○ Self-management for students ● I-ready training ● Self-directed professional development - connected to personal goals ● Thought exchange - some great feedback from staff members 	
Conclusions:	Great learning happening in the schools that translates to the classroom with our students
Action Items	Person Responsible / Deadline
A. Gentile and B. Kiszka will share with community/board	



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TOPIC: Strategic Plan Update	
Discussion:	S. Allaire
Conclusions:	
Action Items	Person Responsible / Deadline
Tabled to November	S. Allaire

Observers	None
Resource Persons	None
Special Notes	Meeting adjourned at 5:34 pm