

# Timberlane Regional School District Minutes

Curriculum & Assessment

MINUTES

**NOVEMBER 5, 2019**

**4:00PM**

SAU BOARDROOM

<b>TYPE OF MEETING</b>	Curriculum & Assessment Committee
<b>FACILITATOR</b>	Sarah Macheimer
<b>ATTENDEES</b>	D. Blay, K. Henderson, N. Stafford, S. White, S. Macheimer, M. Pedersen, S. Allaire, M. Koelker, M. MacDonald; S. Strange, Tim Guanci (Dean of STEM)
<b>AGENDA</b>	Previously disseminated and posted on line

*Quote: To be determined.*

Meeting called to order by Sandy Allaire at 4:02PM. Because we don't have representation of two board members, committee cannot vote on items but must agree by consensus.

APPROVAL OF MINUTES FROM  
**10/1/2019.**

APPROVED BY  
CONSENSUS  
UNANIMOUSLY

**Sandy Allaire noted that the only change to the minutes was that Lucy Canotas was in attendance at our last meeting on Oct. 1<sup>st</sup>. There were no other proposed edits. We can't motion to approve but we can agree by consensus. We were all in agreement. The change will be made and the minutes posted.**

<b>DISCUSSION</b>	Chemistry and Physics textbooks, Tim Guanci (Dean of STEM)
	<ul style="list-style-type: none"> <li>• TRHS Science Dept. is looking to change the physics and chemistry textbooks.</li> <li>• Tim shared that currently the book being used for AP physics and accelerated physics is from 1997 (College Physics by Cavanaugh and Vaughn)</li> <li>• The textbook they currently use is dry and more at college level.</li> <li>• Tim worked with Pearson for a quote. \$19131.78 which includes the cost of 100 textbooks.</li> <li>• This quote includes a 6 year license for online digital license.</li> <li>• Sarah M. asked about number of physics sections. Typically, they have 3 sections.</li> <li>• Next, Tim shared the chemistry textbook. It's being put forth to replace the current CCP textbook. The material in the new textbook is broken down using multiple visuals.</li> <li>• Quotes: 1<sup>st</sup> quote is if we wanted 5 class sets, 3 with hard class texts, 2 sets for library. Textbooks would be \$108.79/book. 2<sup>nd</sup> quote includes the 6 year license \$138.79. Looking to purchase between 100-125.</li> <li>• Total =\$13598.75 \$16598.75 s/h \$271.98</li> <li>• Sandy noted that right now we can't vote on this.</li> </ul>
<b>CONCLUSIONS</b>	Textbooks will be shared with School Board at future meeting. Sandy will work with Tim and they will look at current budget, explore buying one set for this year and look into additional purchases for next year.

<b>DISCUSSION</b>	District Curriculum, Instruction and Assessment Vision Statement (S. Allaire)
	<ul style="list-style-type: none"> <li>• See attached Vision Statement</li> <li>• Important to revisit this with staff so that we have consistent messaging and keep in mind how our work is connected as well as the connection to our strategic plan.</li> </ul>

# Timberlane Regional School District Minutes

- Vision statement has been shared out with all schools and

## CONCLUSIONS

Sandy explained that she felt this was something to be shared with this committee.

## DISCUSSION

Advanced Placement/Dual Enrollment Presentation (M. Pedersen & S. Allaire)

- Presentation was designed to connect with SB goals #2 & #3
- Dec. 15<sup>th</sup> is the deadline to present. Sandy and Mark are presenting this Thurs. 11/7
- Sandy and Mark went through the presentation
- The presentation begins by explaining the AP placement enrollment process.
- Dual/Concurrent Enrollment process explained
- 14 Dual/Concurrent Enrollment Course Offerings
- SNHU Dual-Enrollment 5-year Trend was shared
- NHTI Project Running Start Concurrent Enrollment 5 year trend.
- If fewer than 5, SNHU and NHTI won't run the class. TRHS may still run it but won't be connected to the postsecondary programs.
- TRHS is looking to add other dual enrollment opportunities through existing courses in English, Social Studies and elective credit courses
- Sarah asked the possibility of students earning an Associates Degree while getting high school diploma. Currently, this would be difficult, as we don't have some of the English courses needed.
- AP Placement Courses and Exams
- 18 AP Course Offerings
- AP Enrollment 5 – year Trend
- Plans to Expand AP
- AP Scoring System – 3-5 qualified. Credit is dependent on individual colleges.
- Overall, TRHS has improved significantly. Since 2017, TRHS has scored higher than students across the state as well as overall.
- AP PLC

## CONCLUSIONS

Sandy and Mark will be presenting at the SB meeting 11/7/19

## DISCUSSION

Program of Studies (M. Pedersen)

- See attached
- Committee reviewed the changes for 2020/2021
- Some of the changes involve making some courses more accessible to students
- For Engineering, they're looking at offering classes every other year starting 2021/2022 school year. The grid showing the alternating years is shared throughout the program of studies so students are aware.
- Jazz Band CCP is no longer offered and should not be in the program of studies
- Computer Science – courses are being revamped. There are several changes. Eliminating 5 classes, add 4 new ones. Trying to make the descriptions of these courses more appealing so more students are interested in taking them.
- Sandy went over the process we've used in the past to "fast track" a new course. First, it comes to C & A. Teacher must submit course description, cost, UBD for a unit. Fast tracking in this way allows us to approve the course, but the next year, the SB approves the curriculum. We can't take action tonight.
- Discussion about format. We want to continue with hard copy of program of studies. Families seem to prefer this. Dec. 5<sup>th</sup> is 2<sup>nd</sup> read of Program of Studies.
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# Timberlane Regional School District Minutes

<b>CONCLUSIONS</b>	Consensus to bring it forward to School Board

<b>DISCUSSION</b>	ELA update (S. Allaire on behalf of L. Canotas)
	<ul style="list-style-type: none"> <li>• CC's are sharing out. Lucy wanted to see if we want to see this information again.</li> </ul>

<b>CONCLUSIONS</b>	The committee agreed by consensus that we do not need to see it again.

<b>DISCUSSION</b>	Homework Policy IKB: Homework
	<ul style="list-style-type: none"> <li>• There was an inquiry about our policy.</li> <li>• We will do some research about policies in other districts</li> <li>• There is conflicting research</li> <li>•</li> </ul>

<b>CONCLUSIONS</b>	We will table this for the next meeting.

<b>DISCUSSION</b>	Strategic Plan Review

<b>CONCLUSIONS</b>	We will table this for the next meeting.

Future agenda items: Dec. 3 (same night as STEAM Night): Final Grades for TRMS report cards – push to January C & A meeting State Assessment Data – Dec. 3 <sup>rd</sup> meeting Homework Policy – future meeting Strategic Plan review – future meeting	
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<b>SPECIAL NOTES</b>	Meeting adjourned at 5:52 pm
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The Timberlane Regional School District is committed to 21st century curriculum, instruction, and assessment.

## Timberlane Regional School District Minutes

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We recognize the value of providing students PK-12 with opportunities to develop academic, social, and civic knowledge and skills across content areas in order to prepare and support them in thinking critically.

We believe in the value of data collection and review through multiple and varied assessments to guide teachers in improving instructional practices and inform all stakeholders of student progress.