

Timberlane Regional School District Minutes

Curriculum & Assessment

MINUTES

OCTOBER 1, 2019

4:00PM

SAU BOARDROOM

TYPE OF MEETING	Curriculum & Assessment Committee
FACILITATOR	Sue Sherman and Sarah Machemer
ATTENDEES	D. Blay, K. Henderson, N. Stafford, S. White, S. Machemer, M. Pedersen, S. Allaire, M. Koelker, M. MacDonald, L. Canotas
AGENDA	Previously disseminated and posted on line

Quote: To be determined.

Meeting called to order by Sandy Allaire at 4:02PM.

<p>APPROVAL OF MINUTES FROM 9/10/2019.</p>	<p>MOTION TO APPROVE WITH CORRECTIONS BY N. STAFFORD SECONDED BY M KOELKER</p>	<p>APPROVED UNANIMOUSLY</p>
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DISCUSSION	TRMS report card (M. Koelker)
	<ul style="list-style-type: none"> • Is there a reason to have it on the report card? What is it's function? • Focus on competencies rather than letter grades • Middle school discussion around the needs for it • Functionally it isn't needed to HS placement (due to decisions about placement being made early) • Parents of older siblings will notice the change; some families may use the year end grade to look at the overall success of a student • ACC/CCP: shift courses based on year end grades (ask school counselors at TRHS if they use it?) • Policy: middle school students credit for high school course (auto calculate as needed)
CONCLUSIONS	M. Koelker to report back in November after talking to HS counselors and Mr. Woodworth

DISCUSSION	UA curriculum updated (L. Canotas and M. Pedersen)
	<ul style="list-style-type: none"> • UAs to report on competencies starting this fall at elementary level • Working on developing instructional units (Tech and PE have one that is all year long) • Music is looking at rubrics to align to where there are in the trimester • Other UAs looking at projects and assessments
CONCLUSIONS	Report out on competencies in December

DISCUSSION	Evening Division Enrollment (S. Allaire for S. Strange)
	<ul style="list-style-type: none"> • 5 year trend report (courses offered/enrollment starting in 2014-15) • Report shows growth in program over the years • Best way to present this to the board-5 year trend? S. Machemer thought that was a good plan

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- Courses aren't always offered every semester (based on need of students)
- M. Pedersen noted that these numbers reflected making sure we are doing what we need to do to support students (these opportunities are often last chance opportunities for some students)
- Beneficial to bring data on graduation rates (to reflect positive impact on our students)
- S. White recommended possible case studies to support this program
- Night division vs. summer school: staffing looks different

CONCLUSIONS	Sarah will update board with today's discussion (preliminary discussion), board presentation including 5 year trend end of October, looking into VLACS numbers
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DISCUSSION	Strategic Plan Update (S. Allaire)
	<ul style="list-style-type: none"> • Committees that operate the parts of the Strategic Plan aren't up and running yet; still getting organized • Verbal general updates can happen at this time but nothing to update in the formal Docs yet • L. Canotas: 1B-We have moved elementary schedules to have a personalization block for any/all students. Collaborative focus on enrichment. STEAM experiences in the classroom have also been a focus. 2.2A-Curriculum coordinators developed mission statement. • S. Allaire (1.3E)-implementing tools for secondary schools: Planning over multiple years to provide regular training and support for teachers in the hybrid model of reporting. 6-12: taking our time to make sure we are doing it right. TRHS is internal practice for 2019-20; ideally 9-12 roll out for 2020-21.

CONCLUSIONS	Future agenda item: look at Mission Statement for curriculum team (attached to these notes is the statement)
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DISCUSSION	School Board Goals (S. Allaire)
	<ul style="list-style-type: none"> • Academic goals: date listed was 10/1 and is now December 15, 2019 • Data presentations to C&A before school board presentations • C & A: to decide what we need for November and December meetings before 12/15 date on Goals • Gather STEAM data at Principal's and Director's Meeting (criteria)

CONCLUSIONS	November 4 th C&A agenda: goals #2 and #3 presentation discussion, December 3 rd C & A: state assessment testing grades 3-8 + Science and STEAM discussion (12/5 SB agenda)
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Future agenda item: Homework policy (post-SLT discussion), School Board goal data/presentations

SPECIAL NOTES	Meeting adjourned at 4:58pm
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The Timberlane Regional School District is committed to 21st century curriculum, instruction, and assessment.

We recognize the value of providing students PK-12 with opportunities to develop academic, social, and civic knowledge and skills across content areas in order to prepare and support them in thinking critically.

We believe in the value of data collection and review through multiple and varied assessments to guide teachers in improving instructional practices and inform all stakeholders of student progress.