

# Timberlane Regional School District Minutes

## Curriculum & Assessment

### MINUTES

SEPTEMBER 5, 2017

5:15 PM

SAU BOARDROOM

<b>TYPE OF MEETING</b>	School Board Committee
<b>FACILITATOR</b>	Christi Michaud and Susan Sherman
<b>ATTENDEES</b>	Beth Rincon, Michelle Auger, Michael Flynn, Mark Pederson, Kim Farah, Peter Bealo, Nancy Barcelos, Patrice Liff, Sandy Allaire, Rebecca Carlson, Don Woodworth, Christine Derochers, Lucy Canotas, Melissa MacDonald, Ken Henderson. Mr. Woodworth is attending along with Mr. Strainge to present high school information.
<b>AGENDA</b>	Review Committee work in Progress Review Committee Mission and Goals Summer Learning Policy Data & Assessment Reporting discussion Science and STEAM Consumables at TRMS Master Schedule at TRHS

The meeting was called to order at 5:16 pm by Sue Sherman. Minutes of 6/6/17 meeting were approved unanimously. Note takers were assigned for rest of the year. Ms. Sherman will begin the meeting with an inspirational quote.

### AGENDA TOPICS

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REVIEW COMMITTEE WORK IN PROGRESS

<b>DISCUSSION</b>	<p><b>Mission Statement</b> The committee reviewed the mission statement. Mary Widman motions to accept the mission statement, second by Michelle Auger. Motion passed unanimously.</p> <p><b>Draft Goals</b> A summary of the committee’s work as well as draft committee goals were presented as a starting point to discussion. <b>Goal #1:</b> Clarifying discussion ensued about what academic opportunities would encompass learning linked to core. Mike Flynn would like to add “to monitor the first year transition and implementation” of the goal. Dr. Farah doesn’t see the alignment between this goal and the materials presented at the June meeting. She feels the goal is too broad. Question about how to monitor the effectiveness of the block. Christi explains that we should be able to answer the question of what is the effect of the opportunity block on students through data we continually monitor, including attendance, discipline, and academic assessments. Christi offers bringing sources of data to future meetings for analysis. Mike Flynn agrees that this should be part of the committee’s charge. Sandy Allaire proposes to add reference to quantitative data to the goal. Christi proposes to insert the word “data related to academic opportunities”. Motion to accept goal with discussed revisions made by Peter Bealo, second by Mike Flynn. Passed unanimously. <b>Goal #2:</b> Motion to accept by Peter Bealo, second by Mary Widman. Passed unanimously. <b>Goal #3:</b> Dr. Farah asks what the new report card will look like. It will include reporting on competencies to parents, as required by the state. The new report card will be aligned with our new curriculum. Committee members see this as a long-term goal. Competency grading will not replace traditional grading. Motion to accept goal made by Rebecca Carlson, second by Christine Desrochers. Passed unanimously.</p>		
	<b>CONCLUSIONS</b>	Mission Statement accepted; to be posted on the web.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Revise wording as proposed of goals and mission and post on Committee site	Christi		

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## BLOCK SCHEDULE ASSESSMENT PLAN

<b>DISCUSSION</b>	Christi presents data matrix for assessing Extended Learning Monitoring. Dr. Farah asks where specific data is to determine the baseline. Christi has some data files; PowerSchool contains some data; Performance Plus contains much academic data. Mr. Bealo states that some of the data has been published, and as administration reports out through the year, the historical data will come with it. Rebecca states that the High School Deans have been analyzing academic data for years, and have used it to set student learning objectives each year. Guidance also pulls together data as questions come up. At the middle school, teachers spend a lot of time analyzing STAR data and designing instruction around the data. They also use Tripod data; with walkthroughs and for professional development. Performance Plus will help everyone operate more efficiently using data. Data discussions will come through the C & A committee before being presented to the School Board. Peter Bealo suggests that the committee generates a “report card” with the focus on a few key measures with data back-up. Members will take documents home and look them over carefully. Beth proposes that the committee determine which data points to use to determine whether block schedule is successful.		
<b>CONCLUSIONS</b>	Christi, Don and Mike F will attend to answer questions at next School Board meeting.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Committee members will look over evaluation/goal documents and come back with input at the next meeting.	All members		

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## DATA & ASSESSMENT REPORTING DISCUSSION

<b>DISCUSSION</b>	If data/assessment results were brought to the committee, how would that look? The committee discusses pros and cons. The public could have information about assessment data before the school board. Ideally, bringing info to the committee would provide valuable input and allow us to hone presentations. The community may not get an accurate picture without all the information in context. Peter suggests that our presentations should always have a clear point and action.		
<b>CONCLUSIONS</b>	The committee agrees to go forward and discuss data in this public forum.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

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## MASTER SCHEDULE AT TRHS

<b>DISCUSSION</b>	Don shares the roster of classes in the new block schedule at TRHS. Dr. Farah is concerned about the low enrollment in the Project Lead the Way classes. To keep our certification in PLTW, we must offer 5 different classes. All of these classes result in dual enrollment with NHTI. Students in NHTI can then move into UNH Engineering. There is an option to get college credit with other institutions after taking the class. PLTW has been offered for the past 8-10 years. The enrollments continue to be low. The Deans have been discussing future options to boost enrollment. Sue feels that we should only be looking at first semester classes, not full year.		
<b>CONCLUSIONS</b>	If enrollment numbers remain low, the high school will have to make a determination on what classes to drop.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Continue to monitor enrollment throughout the year in the block.	Mark Pederson, Don Woodworth		