



Timberlane Regional School District Minutes DRAFT

Type of Meeting	CIP
Date	11/10/2025
Facilitator	Jack Sapia- Co-Chair (Atkinson School Board), Chris Martin-Co-chair (executive director of operations and special projects)
Attendees	Brie Woodworth (Danville School Board), Nola Whitman (Danville rep for Brian Smith), Ken Henderson (technology administrator), Karen White (Budcom rep for Liz Costa] Excused: Brian Smith (Danville), Mike Turell (Atkinson), John Downing (Sandown), Lauren Schlef (bud com rep), Sue Sherman (Plaistow), Liz Costa (budcom rep)
Agenda	Previously disseminated and posted online.
Notetaker	Brie Woodworth

Call to order at 6:20 PM
Motion made by Jack Sapia to approve 9/15/25 minutes seconded by Brie Woodworth. 5/0/1 Karen White

TOPIC: FY28 CIP list	
Discussion:	Clean up of list
<p>Jack Sapia would like F28 to be cleaned up. Dr Chris Martin discussed window and wall in Danville #8 to replace with an estimate under \$10,000 using facilities funds. #13 AA carpets, already replaced in library and office and portion of 2nd floor done with resiliency flooring. Discussion of just hallway replacement with resiliency flooring, Jack Sapia would like tour of AA. #4 to move to facilities because of fund not reached. Jack Sapia discussed SN long term expansion plans delaying. Brie Woodworth would like to discuss SN principal and Elementary Admin with needs. Karen White discussed many homes being built and condo complexes with a lot of new building that would increase demand. Discussion of old plans, but outdated over 15 years at this point. Chris Martin will look into finding the document. #6 Athletic storage expansion, 2 units are rented, grant proposals can be assigned to storage sheds or added to a new field build. AD Fantasia wants storage accessible to event related positions. Jack Sapia with ideas of different areas for athletic storage spaces. #9 HS/MS fields stump removal with grading may postpone field adjustment with new relief field outback behind MS as the cost initiative. Will keep in the list currently. #15 Turf field-Brie Woodworth would like to have this be a warrant article and Nola Whitman agrees. Jack Sapia would like it still in the budget for future ideas, but not now. Brie Woodworth discussed turf agreement of 3 years and move it out. #16 DE sprinkler system installation is not required but important for mitigating damage. Clarified that new construction has different requirements for sprinkler but being built early. Nola Whitman would like to update elementary if kindergarten is being presented and expanded. Karen White educated that new playground completed and infield refurbished. #18-23 generators discussed for community</p>	



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resource for emergency and need to house public. #37 CMU wall repair Jack Sapia believes they are superficial and the windows are the major concern in the HS minigym. Discussed if this would be part of the HS envelope.	
Conclusions:	Chris Martin to get new estimate for AA flooring, Athletic shed information, Chris Martin to look for SN expansion and AA bldg renovation plans with presentation.
Action Items	Person Responsible / Deadline
<p>Brie Woodworth made motion to remove #4 PS asphalt roof, #8 DE window replacement, #25 DE upgrade play area, #27 PS ADA stage area, #32 SC art cabinets and sink, #34 SC replace gym list as they does not meet current requirements seconded by Jack Sapia. 6/0/0</p> <p>Brie Woodworth motion to move #15 turf fields to FY30, seconded by Nola Whitman seconded. 6/0/0</p> <p>Jack Sapia made motion to move #17 HS storage to FY30 Brie Woodworth seconded. 6/0/0</p> <p>Jack Sapia made motion to move #18-23 generators to FY29 Chris Martin seconded. 5/1/0 Nola Whitman opposed.</p>	<p>Ken Henderson to make updates to CIP plan and post to website.</p> <p>Chris Martin to look up information in conclusion and create presentation for December meeting.</p> <p>Chris Martin to bring removed items below 100,000 to facilities.</p>

TOPIC: Next meeting	
Discussion:	December 8th 2025 next meeting.
Chris Martin would like time to collect information and will bring presentation to February meeting.	
Conclusions:	
Action Items	Person Responsible / Deadline
Chris Martin made motion next meeting will be Feb 9th, 1815, seconded by Nola Whitman 6/0/0.	Ken Henderson to post next meeting on website.

TOPIC: other business	
Discussion:	
N/A	
Conclusions:	
Action Items	Person Responsible / Deadline



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Observers	
Next Meeting	September 29th 2025 SAU board room
Adjournment	Chris Martin made a motion to adjourn. Jack Sapia seconded the motion; the motion carried 6/0/0. Adjourned at 7:15pm.