



# Timberlane Regional School District Minutes DRAFT

Type of Meeting	CIP
Date	9/16/2024
Facilitator	Justin Krieger-co chair (Superintendent)
Attendees	Kristi Auclair (Bud Comm), , Sue Sherman (Plaistow), Darrell Britton (Plaistow-alternative), Brie Woodworth (Danville School Board), John Downing (Sandown), Chris Martin (executive director of operations and special projects), Ken Henderson (technology administrator), Nola Whitman (Danville- alternate), Jack Sapia-Co-Chair (Atkinson School Board) Excused: Brian Smith (Danville), Mike Turell (Atkinson)
Agenda	Previously disseminated and posted online. (see appendix)
Notetaker	Brie Woodworth

Call to order at 6:05 PM
Approval of minutes from 9/9/2024
Motion to <i>Approve</i> by: Sue Sherman Seconded by: Brie Woodworth
in favor; opposed; abstentions 7/0/3

<b>TOPIC:</b> Follow up	
Discussion:	Keep current project list, no pricing changings, plan to revisit. Middle school paving, #6, #8, #11, #14
<p>Chris Martin discussed increased of asphalt cost for the cost adjustment in the projected vs actual cost of Middle School paving. Nola Whitman would like clarification of maintenance vs capital improvement and why paving is not under maintenance. Susan Sherman clarifies it can be CIP because of improving the facility. Justin Kreiger would like topic revisited in other business.</p> <p>#6, #8, #11, #14- see PPT presentation in appendix</p> <p>#6 fence is 3 yo request 2021 \$24, 470, see photos. Jack Sapia agrees with fencing needs and states chain link may be a cost saving and longer use initiative; states fences are dangerous. Darrell Britton asking if there are multiple quotes. Chris Martin states only if project is chosen do we get 3 quotes and RFP.</p> <p>#8 Pollard roof asphalt \$40,000 very old quote- roof in good condition, suggest pushing out years.</p> <p>#11 Danville Elementary roof estimate \$698,782 from 3 years ago. Roof with bubbling and pooling but no leaking. Sue Sherman state it was requested in 2016 with concerns still there.</p>	



# Timberlane Regional School District Minutes DRAFT

#14 HS BR upgrade to single stall, 500,000 multi year (x3). Examples of Kearsage PDC shared sink area with single doors. Plymouth HS with individual toilet and sink areas.

Discussion opened: Brie Woodworth asks if more toilets are created with one style vs the other. Chris Martin answers that it is for the design RFP. Jack Sapia opinion is funds discriminate CIP vs Facility. Jack Sapia is concerned about HS walls. Jack Sapia wants to take out particle board and replace with aluminum siding stating there is leaking and corroded bindings of walls. Jack Sapia wants to explore HS walls. Just Krieger remarks there are no items on list that Jack Sapia is referencing. John Downing appreciates the PPT. John Downing wants to discuss warrant article vs CIP vs facility. John Downing would prefer warrant article for the walls. John Downing states Pollard roof should not be on the list as the condition. Nola Whitman agrees with previous statements and references fencing needs fixing but would not consider it a CIP but facilities. Brie Woodworth would like clarification if the CIP committee can request projects. Jack Sapia feels committee should be able, Brie Woodworth disagrees. Nola Whitman would like clarification of BW statement. Brie Woodworth feels there is a checks and balance system that should be followed. Jack Sapia feels we should be . Sue Sherman states this is a SB committee with citizens from community invited for expertise and feels it should go through the proper channels. John Downing would like a new pathway to facilitate new items added.

Sue Sherman recommends #8 move out 1 year, Brie Woodworth discusses 5 years.

Chris Martin states Pollard roof has been 15 years. Jack Sapia states roofs are 30 year life. Chris Martin does not know the life of Danville roof.

Darrell Britton is discussing the envelope is the priority.

Jack Sapia makes a motion to keep #6 for FY 25-26. Sue Sherman seconds and clarifies if Chris Martin agrees. John Downing would like to know what the pricing would be. Jack Sapia would like RFP managed with alternates and concerned for safety with deteriorating. John Downing clarifying \$200,000. Brie Woodwork clarifying ~24,000 vs the \$200,000. Sue Sherman states hold the space. Jack Sapia would like to know the timeline of RFP Brie Woodworth would like the fences in FY 24-25 to recommend to SB if funds are left.

Chris Martin clarifies the 3 year old quote \$48,461 area 1 \$46,310 area 2, \$24,470 area 3, \$24,480 area 4 price.

Conclusions:	Chris Martin to bring HS envelope concerns to facilities to potentially make a CIP project.	
Action Items	Person Responsible / Deadline	
Sue Sherman makes motion to move #8, 3 years out. Seconded by John Downing. 7/1/0 Jack Sapia makes a motion to keep #6 for FY 25-26. Sue Sherman seconds. 6/0/2	Chris Martin next facility meeting.	

<b>TOPIC:</b> Master CIP list		
Discussion:	Discussion about priorities of project.	
Sue Sherman would like #9 SN development expansion project.		



# Timberlane Regional School District Minutes DRAFT

Brie Woodworth makes motion to move #9 1 year forward to FY 26-27. Sue Sherman seconds. Discussion of TLC impact on SN and federal aid. Nola Whitman asking timeframe and Chris Martin states projects are long and 10 year potential to wait.

Sue Sherman requesting clarification on #45 HVAC AA. Jack Sapia states exterior and interior HVACs and agrees for clarification.

John Downing recommend action item for #11 to price with membrane but not asphalt.

Jack Sapia discuss #43 stating the walls are intact and structurally sound. Envelope is structurally failing and should be the priority. Jack Sapia would like #43 pushed out 2 years to FY27-28 seconded by John Downing 6/1/0

**Conclusions:** Ken Henderson to update the CIP document with dates referencing binders.

**Action Items**

**Person Responsible / Deadline**

Brie Woodworth makes motion to move #9 1 year forward to FY 26-27.  
Sue Sherman seconds. 9/0/0  
Jack Sapia would like #43 pushed out 2 years to FY27-28 seconded by John Downing. 8/1/0

Chris Martin to get #11 cost clarification.  
Ken Henderson to update CIP list.

**TOPIC:** Difference of maintenance and CIP

**Discussion:** Justin Kreiger would like to open discussion that adding value is CIP and current value is maintained for facility.

Jack Sapia states you could argue roof or parking lot can be seen as maintenance but feels it is philosophy. John Downing would like clarification of "buckets" of money stating operating, lease, and CIP. Justin Krieger states CIP is part of operation budget. Warrant articles approved for lease for EE and CIP is for improvement of campus. John Downing would like to know when warrant articles are considered and where projects belong. Justin Krieger includes lease project with CIP list to understand needs better. Nola Whitman states 3 budgets are considered because of appropriation. Jack Sapia redefines projects for process and John Downing references barcode of assets. Sue Sherman reminds the historic of the list and finally improving capital investment. Brie Woodworth would like clarification of #44 and orders of agreement. Price per square foot 600,000sqft. Our current maintenance budget is 5\$/sqft budget for operations. John Downing stated his calculation reflect \$14 and \$20 per square foot.

**Conclusions:**

**Action Items**

**Person Responsible / Deadline**

--



# Timberlane Regional School District Minutes DRAFT



Observers	5, Sheila Lowes late arrival
Next Meeting	October 7th, 2024 1800 SAU boardroom
Adjournment	Brie Woodworth made a motion to adjourn. Justin Kreiger seconded the motion; the motion carried 9/0/0. Adjourned at 1926.