



Timberlane Regional School District Minutes

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| Type of Meeting | CIP |
| Date | 10/7/2024 |
| Facilitator | Chris Martin |
| Attendees | Brian Smith (Danville), Sue Sherman (Plaistow), Brie Woodworth (Danville School Board), John Downing (Sandown), Chris Martin (executive director of operations and special projects), Ken Henderson (technology administrator), Jack Sapia- Co-Chair (Atkinson School Board), Julie Hammond (1813-bud comm) Excused: Mike Turell (Atkinson), Kristi Auclair (Bud Comm), Justin Krieger-co chair (Superintendent) |
| Agenda | Previously disseminated and posted online. (see appendix) |
| Notetaker | Brie Woodworth |

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| Call to order at 6:04 PM |
| Approval of minutes from 9/16/2024 |
| Motion to <i>Approve</i> by: SS Seconded by: BW |
| in favor; opposed; abstentions 6/0/1 |

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| TOPIC: Belfry grant | |
| Discussion: | Applied for \$200,000 grant from history group for belfry with historical structural with a caved in structural base. Attempt to maintain integrity and repurpose. 651, 000 is total cost. Preservation Timbre building is the organization. Nov 19th is the date for being notified. S |
| <p>Jack discussed historical history of academy building and endorses these workers. Reminds of articles of agreement that must happen.</p> <p>Chris Martin states school can continue during construction, and will not impede bus flow. Hoping to collaborate with students as experience.</p> <p>Sue Sherman states the last CIP was in favor and she is too.</p> <p>Jack Sapia states this is a structural need to change.</p> <p>BW clarifies cost would be 451,000 from TRSD if the grant is approved.</p> <p>Chris Martin states the remaining steeple repair is coming out of phase 2 of lease</p> | |
| Conclusions: | Chris Martin to gain clarity if belfry is CIP or EEI lease cost. |
| Action Items | Person Responsible / Deadline |



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| | Chris Martin to email out. |
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| TOPIC: Calendar | |
| Discussion: | Next meeting would be Indigenous people day 10/14. |
| When will the next meeting be? Cannot hold meeting 10/14 due to holiday. Discussion of 10/15, Sue Sherman request 615 start. | |
| Conclusions: | Ken Henderson to update the CIP document with dates referencing binders. |
| Action Items | Person Responsible / Deadline |
| Sue Sherman makes a motion for 615 start on 10/15 and moving forward to scheduled meetings set. Jack Sapia seconded. 8/0/0 | Ken Henderson to post meeting on website. |

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| TOPIC: CIP Master List | |
| Discussion: | Chris Martin discusses that fencing was moving forward. |
| <p>John Downing would like the Danville roof to be split up in project monies.</p> <p>John Downing placing emails into record clarifying of communications. [see appendix]</p> <p>Sue Sherman states technology is large expense for improvement but is not included in the CIP.</p> <p>John Downing clarifies in previous minutes it was stated to be removed. Ken Henderson clarifies the bottom line budget was the removal of those technology items.</p> <p>Sue Sherman states kept the historical date of submitter and request and then revisited history. Chris Martin clarifies to leave the list. Jack Sapia clarifies without facility director, we cannot move forward with a name.</p> <p>John Downing wants another name to confirm who.</p> <p>Sue Sherman clarifies Jack is the co-chair but Chris Martin can facilitate.</p> <p>Jack Sapia #12 needs an explanation, #14 HS BR remodel. Jack Sapia is concerned about envelope.</p> <p>BW would like #14 BR to be remodeled for fear and safety and personal hygiene use. Jack Sapia would like a number for sealing the envelope of the HS. Chris Martin states there are fly in male multi BR and pest end needed to be consulted. There are overflow issues in faculty BR. States Principle continues to state that BR is the priority. John Downing states 600 BR is the "drug" BR and would like safety officer to patrol BR. John Downing feels the single use could be safety issue as safety concern and would prefer "facelift".</p> <p>Sue Sherman is in favor of repair of BR because of age, safety, and pest issue. Does not want to place on warrant article due to need of change. Julie Hammond clarifies other districts. Chris Martin states contemporary BR construction is single stall and vap monitoring could occur. Ken Henderson clarifies vap monitors timestamp with video outside the hallway. Jack Sapia states is for BR but wants the envelope budget. Reminds of 200-400 million dollar school being built is the alternative. Brie Woodworth states the</p> | |



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CIP does not have that money now and stick to the list, SB can always change it. Brian Smith asks about possible number on envelope before Nov 15th. Chris Martin is in contact with agency regarding envelope. EEI and a vendor of concrete fabricated sheet to present to facility. Brie Woodworth would like lease agreement to consider the envelope. John Downing agrees with sq/ft cost item presented by Jack but wants to know where the issues are in the envelope. Jack Sapia discusses water leaking and corroded walls that will need to be replaced. Sue Sherman states there is no request for the envelope and to stick to the list. Sue Sherman reminds this is not just \$500,000 and will be multiyear and millions. Chris Martin clarifies the amount is belfry, fences, and HS BR reaching 1,341,740.

Sue Sherman would like clarification on each line item. Jack Sapia states AA HVAC 1.8 million are multi phases and lease item. Jack Sapia wants clarification on lease items from 44 and 45. BW would like item 11 included in lease discussion. John Downing agrees belfry is CIP not lease. Jack Sapia wants work done.

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| Conclusions: | Chris Martin to look at DE windows and gather more information and then clarify belfry lease vs CIP. EEI to come present on AA HVAC. |
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| Action Items | Person Responsible / Deadline |
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| Sue Sherman makes a motion to commit to #14 for HS BR for FY 25-26 BW seconded. 6/2/0 BW makes motion to move #45 AA HVAC moved from AY25-26. John Downing seconded. 3/4/1 Motion fails. | Chris Martin Oct 11 Ken Henderson to update CIP list. |

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| Observers | Vale Freeman, Paul Freeman |
| Next Meeting | October 15th, 2024 1815 SAU boardroom |
| Adjournment | John Downing made a motion to adjourn. Brian Smith seconded the motion; the motion carried 8/0/0. Adjourned at 1917. |

Appendix email

All,
 Forgive the scrutiny however, the agenda stated revised CIP as of 10/21/24. We were told the first 3 technology items were a mistake and can be removed. I notice changes made in red.
 Is there a reason these items in question have not been removed? Can this be removed before 10/7/24?

A prior meeting this year has set the precedent that items presented by past employees be examined for need by a current employee and apply their name as a requester. With the resignation of the facilities Director, will Dr Martin as the FD supervisor be reviewing past employee requests for need?



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As I understand and stated on the TRSD website Mr. Krieger is listed as a co-chair with Mr. Sapia as the other co-chair. Shouldn't Mr. Sapia be facilitating the meeting?

Respectfully,
John Downin

John,

These are issues that can and should be resolved during the meeting.

There are rules , like 91A that may apply here. We cannot discuss or have a forum / make decision under these circumstances, regardless of how innocent or well-intended they may be.

Thanks,
Jack Sapia

Jack,

As you know I come from the private sector. My habits of including everyone to be respectful are not accepted the same in the public sector. I appreciate your pointing this out and I will be more careful moving forward. I will re-read the 91A RSA again to be sure of procedures.

Regards,
John Downing