



## Timberlane Regional School District Minutes

Type of Meeting	CIP
Date	10/15/2024
Facilitator	Justin Krieger (SI)
Attendees	Brian Smith (Danville), Sue Sherman (Plaistow), Brie Woodworth (Danville School Board), Mike Turell (Atkinson), Chris Martin (executive director of operations and special projects), Ken Henderson (technology administrator), Jack Sapia- Co-Chair (Atkinson School Board), Kristi Auclair (1813-bud comm)John Downing (Sandown; 1821) Excused:
Agenda	Previously disseminated and posted online. (see appendix)
Notetaker	Brie Woodworth

Call to order at 6:17 PM
Approval of minutes from 9/16/2024
Motion to <i>Approve</i> by: Mike Turell Seconded by: Jack Sapia
in favor; opposed; abstentions 7/0/2

<b>TOPIC:</b> envelope contact	
Discussion:	Chris spoke with Nishesha
Jack Sapia would like a 30 year composite material for vapor like envelope material per square foot. He would like something that will work further. Bandwell architects recommended the current company. Jack is worried about the rot that is occurring with the envelope and wants a company that will give multiple quotes based on material and cost. Chris Martin states there is no money amount at this time to bring forward.	
Conclusions:	Tabled for now until more information.
Action Items	Person Responsible / Deadline
	Chris Martin to email out.

<b>TOPIC:</b> Project #12 DE windows and walls in music and art room
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<b>Discussion:</b>	<p>Pictures provided with back of building near cafe are single paned and from original 1962 old build. Chris Snyder could not give rationale except single pane and very old, they need to place plastic in the cold. Small areas of crumbling on inner walls. Art room ceiling with moisture and water built up.</p>
<p>Discussion of more information needed and not a facility            Jack would like RFP \$300-\$1300 under facility for window replacement.            Project #11 roof replacement at DE. Chris was unable to obtain a separate cost for the partial roof replacement. Brie Woodworth would like to pass that part of the project. Sue Sherman disagrees and would like a number first. John Downing would suggest a different vendor than the original. Brian would like another number that is up to date and not from 2016.            Project #44 and #45 Chris states the AA project for energy efficiency is related to the lease but the other piece of the AA is the lease and the facilities/CIP. Jack Sapia believes belfry was always part of the lease. EEI HVAC is the appropriate use, current inner is good but outer is bad. HVAC is part of the lease. Justin Krieger mentions Nov 19th the grant will give a number for contribution if any and the belfry is the legal requirement of the articles of agreement. Sue Sherman states the totality of the belfry needs to be included. #45 is part of the lease agreement. Jack Sapia would like to know if the HVAC should be done at the same time as the roof. John Downing discusses proposals from history but nothing approved. Chris Martin stated EEI representative will be present at SB meeting this Thursday. Jack Sapia would like more projects to be considered. Nov 14th is the budget presentation and would like more flexibility with the motion. John Downing reminds \$435,000 were not spent last year. Jack Sapia references RFPs were not ready to utilize that money. John Downing agrees we do not need to look for a project at this time.            Fire panel - PAC needs to be replaced for \$26,951 for life safety. SI approved project and RFP is out currently. Vendor to install states no imminent danger. The brain of the alarms go to the fire dept to report issues or troubles. It is the original panel over 20 years old and will be taken from AY24-25 fiscal money.</p>	
<b>Conclusions:</b>	<p>With the current total is \$1,341,740</p>
<b>Action Items</b>	<b>Person Responsible / Deadline</b>
<p>Sue Sherman makes a motion to move #12 to next year and gather further information from facilities. Jack Seconds. 10/0/0            Sue Sherman makes a motion to move #11 to next year and gather further information from facilities. Mike Turell seconds 10/0/0            Brie Woodworth makes a motion to move #45 to the lease list and facilities will address. Sue Sherman Seconds. 10/0/0            Sue Sherman makes a motion to commit #44 year 1 to commit \$641,740 for the belfry project. Brie Woodworth seconds. 10/0/0.            John Downing makes a motion to not recommend further projects. Mike Turrell Seconds. 6/4/0</p>	<p>Ken Henderson to update list.</p>

<b>TOPIC:</b> Presentation to Budget
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Discussion:	What historically has been done to present	
Co-chairs present via PPT of CIP recommendations. Budget will be accepted with review.		
Conclusions:	Justin and Jack to present	
Action Items		Person Responsible / Deadline

Observers	Vale Freeman, Paul Freeman
Next Meeting	November 18th, 2024 1815 SAU boardroom
Adjournment	Ken Henderson made a motion to adjourn. Brie Woodworth seconded the motion; the motion carried 10/0/0. Adjourned at 7:06.