

APPROVED 5-30-2023

CIP Meeting Minutes

April 18th, 2023

Attending: Mike Turell, Maria Watkins, Ken Henderson, John Sherman, Mark Sherwood, Karl Ingoldsby, Jack Sapia, John Hughes, Sue Sherman (representing budget committee)

The meeting was held at the SAU106 office located at 30 Greenough Rd. in Plaistow, NH.

Mr. Henderson called the meeting to order at 7:00pm.

After introductions the minutes from the 10/11/2022 were approved by consensus.

The update CIP Process document was discussed. Mr. Henderson explained that the only changes made were that the forecasted time period on capital expenditures went from 6 years to 5 years and that the threshold to be consider a capital expense went from \$10,000 to \$30,000 as approved last year. The timeline remained unchanged other than the Mid-March objectives were moved to Mid-April to allow for a new school board and budget committee to elect members to CIP.

A discussion ensued on asking administrators for their CIP requests and it was decided that we would continue to ask them and bring them back to the next meeting. Mr. Henderson will put together each school and department's current CIP items together to share with administrators along with sharing the CIP process and request document. CIP administrator members will be meeting with principal and directors on May 11th and will discuss these with them then.

The committee then reviewed three documents including the CIP 5 year schedule, the schedule for the \$25M lease as well as the items earmarked for the performance contract.

The item FACS-20 (Middle School Recreation Area) was brought up as an item to review with the principal there and report back if this is still requested and if so what would it entail. The original request was from a former principal.

The fields at the schools were brought up regarding the maintenance of them. Mr. Ingoldsby explained that the number of events on the fields makes it very hard to maintain good playing fields. He brought up the possibility of getting an survey/assessment of the fields by an outside company in order to put a plan together to improve them. The committee members agreed that getting an estimate was a good first step for this and many brought up that this should be a district wide field assessment so that each town/school is included. Mr. Ingoldsby will work on getting an estimate to bring to the committee for the next meeting.

Mr. Ingoldsby is going to check on item FACS-0030 (Sandown North - Pave drop off Loop) to see if this has already been completed during the recent paving there and if not what the need would be to complete.

Mr. Sherwood is going to bring item FACB-0013 (HS/PAC/MS Build Enclosed Connector) to the school board as a request from the CIP to remove it from schedule.

Next meeting was scheduled for May 30th with June 20th as a back up date in case the materials/ data we are collecting for the next meeting are not ready in time for the 30th.

Respectively submitted.
Kenneth Henderson
Director of Technology
Co-Chair CIP Committee