

CIP Meeting Minutes

September 8, 2021

The meeting was held at the SAU106 office located at 30 Greenough Rd. in Plaistow, NH.

Mr. Boyle called the meeting to order at 7:00pm.

Committee Members: Present - Brian Boyle, Susan Sherman, Michael Turrell, Barbara Kiszka, Karl Ingoldsby, Maria Watkins, John Sherman, Steve Finnegan, Christopher Kellan, Ken Henderson. Not Present: Dr. Kim Farah, Cincy Buco.

Mrs. Kiszka asked if there were any minutes to approve from the last meeting. It was determined that draft minutes from the previous year were posted and will be brought to the next meeting to review and approve.

Mr. Boyle reviewed the mission statement and goals of the committee. A discussion ensued on the make up of the committee and possible raising of the capital amount threshold and/or lowering of the years out the committee would forecast for.

Mr. Ingoldsby went over performance contacts and how we can fund capital projects with no tax impact on the district. He also discussed ESSER funds and how he would like to use them as much as possible to fund the district's HVAC and roofing needs. A discussion ensued on whether the schools would be viable for years to come. Mr. Ingoldsby stated he believes the schools can last another 20 years with the proper maintenance and upkeep but he is still new to the position and getting acclimated. He also stated the athletic fields need a lot of work and that the field crew is changing how they tackle maintaining the fields.

The committee discussed the need to prioritize the 2022-2023 - Year 1 budget items as these would be going into the current budget development for next year's budget.

FACB-0027 - Atkinson - replacement asphalt shingles (newest wing of the school) - \$55,000. Proposed to keep in Year 1. Mr. Ingoldsby will update the cost if needed.

FACB-0029 - Atkinson - Development on plans for 1803 building renovation - \$150,000. Proposed to keep in Year 1. Mr. Ingoldsby will update the cost if needed.

FACS-0009 - Atkinson - Repave parking lot and basketball surfaces - \$85,000.
Proposed to keep in Year 1. Will try to complete work in 2021/22.

FACB-0078 - Danville - Air Handler Units - \$210,000. Proposed to keep in Year 1. Mr. Ingoldsby will update the cost if needed.

BIT-0001 - District - Fiber connection between schools - (not scheduled) Proposed to be removed.

BIT0002 - District - Wireless Access Points - \$200,000 - Proposed to keep in Year 1 but will look to move to 2021/22 using funds freed up from ESSER. Mr. Henderson will update costs if needed.

BIT0004 - District - Classroom Wall Mount Projectors - \$66,500 - Proposed to keep in Year 1.

BIT-0007 - District - Student Laptops - \$15,000 - Proposed to keep in Year 1.

BIT-0008 - District - Student Chromebooks - \$139,125 - Proposed to keep in Year 1.

BIT-0010 - District - Replace District Video/Sound System - \$25,000 - Proposed to keep in Year 1.

BIT0011 - District - Replacement Laptops for Teachers and Administrators - \$25,000 - Proposed to keep in Year 1.

BIT0012 - District - District Servers Replacement - \$6,000 - Proposed to be removed from CIP schedule (<\$10K)

BIT0013 - District - Network Switch Replacements - \$10,000 - Proposed to keep in Year 1.

BIT0014 - District - Access Control for all buildings - \$95,000 - Proposed to keep in Year 1.

BIT0015 - District - Video Cameras - \$15,000 - Proposed to keep in Year 1.

FACB-0006 - High School - Replacement of the Courtyard Windows and Wall System - \$879,800. - Proposed to Keep in Year 1. Will look into including in a performance contract.

FACB-0008 - High School - Replacement 200 Hallway Roof System - \$80,000 - Proposed to keep in Year 1 but will look to have ESSER funds help pay for.

FACB-0072 - High School - Replacement of Air Handler Units 100 Wing - \$140,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-0073 - High School - Replacement of Air Handler Units 200 Wing - \$70,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-0074 - High School - Replacement of Air Handler Units 300 Wing - \$105,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-0075 - High School - Replacement of Air Handler Units 400 Wing - \$140,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-0076 - High School - Replacement of Air Handler Units 500 Wing - \$70,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-0073 - High School - Replacement of Air Handler Units 600 Wing - \$105,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-? - High School - Replacement of 6 Areco Boilers- \$225,000 - Proposed to keep to Year 1.

FACS-0021 - High School - Replacement of Track - \$400,000 - Proposed to keep in Year 1.

FACS-0021 (spit off) - High School - Replacement of High Jump Area - \$75,000 - Proposed to keep in Year 1.

FACS-0021 (Split off) - High School - Greenough Rd. Regrade/Drain & Pave - \$75,000 - Moved to 2021/22

FACB-? - High School - Replacement of Outdated Floor Height Urinals and Upgrade all Bath Rooms- \$40,000 - Proposed to keep to Year 1.

FACB-0020 - High School/Middle School - Replacement of Building Control System- \$150,000 - Proposed to keep to Year 1. Will be included as part of a performance contract

FACB-0019 - Middle School - Kitchen Renovation- \$200,000 - Proposed to keep to Year 1. Will be included as part of a performance contract.

FACB-0021 - Middle School - Bathrooms Renovation- \$60,000 - Proposed to keep to Year 1. Will be included as part of a performance contract. Mr. Ingoldsby to determine if the amount is enough and change if needed. The committee also discussed making this a recurring item in each of the following years to address the multiple bathrooms in need of renovation.

FACS-0020 - Middle School - Recreation Area Renovation- \$96,500 - Proposed to move to Year 2 (2023/24).

FACB-0079 - Pollard - Air Handler Admin Area- \$30,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB - ? - Pollard - Replacement of AHU-6 - \$21,255 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB - ? - Pollard - Replacement of AHU-5 - \$70,630 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB - ? - Pollard - Upgrade 120 Gallon Gas Fired Water Heater- \$16,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB - ? - Pollard - Replacement of AHU-4 - \$70,630 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-0084 - Pollard - Replacement Building Control System- \$50,000 - Proposed to keep to Year 1. Will be included as part of a performance contract.

FACB-0036 - Pollard - Replacement Asphalt Roof- \$40,000 - Proposed to keep to Year 1. Will be included as part of a performance contract.

FACB-0038 - Pollard - Replacement Roof Ventilation Unit - \$95,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-? - Danville - Replacement of Weil McLean 2500K BTU Boiler - \$25,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACB-0046 - Sandown Central - Replacement of Art Cabinets and Sinks - \$50,000 - Proposed to keep to Year 1.

FACB-0070 - Sandown Central - Replacement of Oil Burners - \$100,000 - Proposed to move to Year 1. Will be included as part of a performance contract.

FACS-? - Sandown Central - Pave Road Between School and Library/Drop Off Area - \$60,000 - Proposed to move to 2021/22.

SNN-0001 - Sandown North - Additional Playground Equipment - \$20,000 - Proposed to be removed.

FACS-? - Sandown North - Repair Paved Walkway in the Rear of the Building - \$40,000 - Proposed to move to 2021/22

Mr. Henderson will work with Mr. Ingoldsby to update spreadsheet with changes, move completed items to a new worksheet, color code those that are new items, and provide a key for abbreviations on the sheet for the next meeting.

The committee proposed to change the mission statement of the group to forecast the district's capital needs over the next 5 years instead of 10 years.

The committee proposed to change the meeting days to Tuesdays to accommodate a Danville representative and it was also a better time for a few committee members who have conflicts on Wednesday evenings.

The committee proposed the following schedule for remaining meetings for 2021/22.

Oct 12, 2021 - 7:00pm

April 12, 2022 - 7:00pm

Respectfully submitted,
Ken Henderson
Director of Technology & Co-Chair