

Draft Minutes – Not Yet Approved

CIP Meeting Minutes December 30, 2020

The meeting was held remotely at the following webinar link <http://www.timberlane.net/zoomtrsb-cip/>

Mr. Boyle called the meeting to order at 7:03pm.

Committee Members: *Present* – Kim Farah, Brian Boyle, C. Buco, S. Sherman, G. Dowd, K. Henderson, J. Sherman, B. Kiszka, M. Watkins. *Not Present:* J. Hughes, L. Dube, M. Turrell.

Also in attendance was School District Facilities Consultant M. Fournier.

Mr. Boyle explained that a planning meeting was held prior to the current meeting for the purpose of focusing the CIP committee work to those priority projects for year 1. Any projects moved out since the last meeting have been identified in yellow. For example, in the current pandemic environment, HVAC replacements would take priority over generator installations.

BIT-0014: Building Access System was reviewed by Mr. Henderson.

Current CIP total as proposed is \$2.052M, with \$423K being technology related requests and \$1.628M for facilities requests. This reflects \$1.078M of projects in yellow.

Dr. Farah discussed the current year capital budget being enhanced by funding coming in from prior project funding. Mr. Dowd noted the funding was already recognized on the balance sheet and did not create additional budget. However, grant funding is available, and would likely become available over the year to cover some of these infrastructure projects.

FACB-0006: Repl. 2008 F550. Mr. Dowd spoke to the \$68K replacement request for the F550 dump/plow vehicle. The vehicle is aging, and downtime and repairs are high.

FACB-0019: Middle School Kitchen. \$200K. Revised figure for Year 1.

FACB-0020: HS/MS/PAC Building Control System. \$150K. Discussed at prior meeting. Proposed for Year 1.

FACB-0084: Pollard School Building Control System. \$50K. Proposed for Year 1.

FACB-0033: Danville Elementary roof. \$125K. This would not be a current fiscal year project. Proposed for Year 1.

FACB-0038: Pollard Rooftop Ventilation Unit replacement. \$95K. Proposed for Year 1.

FACB-0069: Danville Elementary oil burners (2). \$120K. Proposed for Year 1.

FACB-0070: Sandown Central oil burner. \$40K. Proposed for Year 1.

FACB-0072 through FACB-0083. All air handler units on CIP. Mr. Fournier spoke to the current assessment by Trane in terms of identifying the highest priority for replacement along with recommended replacement units. In total \$550K allocated in Year 1 for replacements under these requests, with final determination to be based

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on actual replacement priority by Trane. Some replacements would take place in current fiscal year.

FACS-0017: Sandown Central paving/additional spaces. \$107K requested.

MS-0001: Middle School furniture request. \$50K request slated for Year 1. Mr. Dowd recommended to move out or eliminate the request based on principal's low priority. A consensus of the Committee moved the request to Year 3.

SNN-0001: Sandown North playground equipment. \$10K request for Year 1. Mrs. Watkins spoke to potential safety issues behind the request. Consensus of the Committee is to leave the \$10K in Year 1.

SNN-0002: Sandown North Retractable Doors. \$60K proposed in Year 1. No change.

Overall request total is \$1,949,375 with \$373,625 in Technology and \$1,575,750 in Facilities related requests.

Implications on the budget for the upcoming year are that technology requests are already in the Technology Budget, except for the \$145K in building access request which is a new request. There is \$150K in 100.4200 (sites) and \$862K in 100.4600 (building construction), so projects would be given priority in Year 1 according to those budgetary restraints.

Further discussion occurred between the current year capital budget balance and the implication on receiving money for the Pollard kitchen project. Mrs. Watkins clarified that cost of the Pollard Kitchen project was set up as a receivable in the year incurred. The cash received this year from the Trustees of the Trust funds simply offsets the receivable.

The use of Facilities automated system resource SchoolDude was discussed.

Mrs. Sherman noted it would be good for the CIP Committee to get back to its normal development and review cycle.

Further budget discussion among Committee members.

Motion: To recommend \$1,949,375 from the CIP Committee on to the School Board to do with it what they can. Made by Mrs. Sherman, Second by Mr. Sherman (after amendment). The motion was moved forward unanimously by general consent of the CIP Committee.

Dr. Farah requested a copy of the CIP as approved be included in the School Board package, with just Year 1 showing.

Next Meeting. A meeting will be called if necessary.

Adjournment. Meeting adjourned at 8:22 pm.