

Draft Minutes – Not Yet Approved

CIP Meeting Minutes October 7, 2020

The meeting was held remotely at the following webinar link <http://www.timberlane.net/zoomtrsb-cip/>

Mr. Boyle called the meeting to order at 7:03pm.

Committee Members: *Present* – Kim Farah, Brian Boyle, S. Sherman, G. Dowd, K. Henderson, J. Sherman, J. Hughes, B. Kiszka, G. Paradis, M. Watkins. *Not Present:* C. Buco, L. Dube, M. Turrell.

Mr. Boyle explained that in the current pandemic environment, the CIP Committee would continue to meet remotely. Mr. Dowd presented a CIP schedule for the 2020-21 year, showing current year work, and future year projects.

Mr. Dowd spoke to some further detail provided breaking down subsequent year requests. For example, showing vehicle replacement with a fixed dollar amount per year, these requests will be shown by which specific vehicles are proposed for replacement. CIP Process was reviewed. No significant requests have been proposed in light of the focus on HVAC needs in the District. Such requests were being formulated for request and would be updated as further information became known.

Mr. Henderson spoke to his BIT (Business Information Technology) requests for infrastructure and classroom technology requests.

BIT-0014: Mr. Henderson spoke to the District Access Control System which was a more recent request which would offer more robust options. Initial system expenditure of \$145K was identified, but subsequent year maintenance would not be included in the CIP since annual costs would be in the annual Technology budget.

New potential financial systems were discussed, however, since software is not purchased but is under a software as service model, there is no capital expenditure and it would be included in operating expenditures.

FAC-0004: This is the vehicle replacement request line, and FAC-006 through FAC-0008 have since been added to reflect replacement on a vehicle by vehicle basis. Several members discussed a preference for electric vehicles for replacements going forward.

FAC-0009: District Kubota replacement strategies were discussed. Plaistow acquired a Kubota which was several years old, but a good value to the District.

Miscellaneous requests were further discussed to bring new members up to speed.

FACB-0006: Mr. Dowd spoke to the High School Courtyard wall replacements, with the initial priority being engineering and design.

Other FACB level requests were reviewed at a high level, but the CIP Committee focused on the current year (Year 1) requests only.

FACB-0020: Middle School kitchen, pricing and scope to be clarified.

FACB-0033: Danville asphalt roof. This is a roof which is identified as a priority for replacement. This may be

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completed in the current year.

FACB-0046: Sandown Central art cabinets. Mr. Dowd noted these may be fine to move out based on priorities.

FACB-0069 through FACB-0082 are all new requests consisting of oil boilers and air handler units. Mr. Paradis spoke to the requests. Replacement schedule requested for year 1 or year 3 based on identified needs of the District. Some aspects of the ventilation system were described. The School Board members proposed considering some of the ventilation system replacements into the current fiscal year. A priority list would be established for units which would be set up for proposals in the current fiscal year.

Next Meeting. Proposed for two weeks out at October 21, 2020.

Adjournment. Meeting adjourned at 8:36 pm.