

CIP Meeting Minutes September 7, 2016

Mrs. Sherman called the meeting to order at 7:02PM.

In Attendance: J. Sherman, S. Sherman, D. Green, G. Stokinger, K. Henderson, S. Dube, D. Gerns, Dr. Farah, J. Hammond and G. Dowd. Mr. Sapia arrived at 7:15pm.

C. Bucu and D. Heffernan are excused.

Mrs. Sherman called for a moment of silence reflecting the passing of a student at Timberlane High School.

Review Minutes of Previous Meeting:

As the meeting is occurring on one week's notice, the minutes will be reviewed at the next meeting.

Discussion on Technology:

An additional technology related request was submitted for consideration.

BIT-0012 – District Server Cycle Replacement. Mr. Henderson identified the server replacement cycle. Approximately 2 servers per buildings exist. The High School has more because of other applications. Approximately 18 servers exist throughout the district. Dr. Farah asked for more specific detail on the servers involving cost, and bulk purchasing. Mr. Henderson provided the same.

- **Motion to Accept BIT-0012 to add to CIP with \$12K in each Years 1 through 6.** Made by Mr. Sherman, second by Dr. Farah. **Called Vote by Mrs. Sherman.** Passed 10-0 unanimously.

Mrs. Sherman discussed a single page worksheet with all Year 1 requests bringing the total of Year 1 requests to \$1,601,780. Discussion ensued on how the CIP would be moved from Committee to the School Board. Mrs. Green asked if the budget items could be identified by category.

General Discussion:

Mr. Stokinger prepared a CIP summary by account, which was included in the agenda packet. This was clarified to Mrs. Green. Mrs. Green proposed providing the entire draft of the tracking spreadsheet to the Budget Committee. Mrs. Sherman noted we were a School Board committee. Discussion ensued relative to the what is posted from the document since Years 1 & 2 appear to have been all be vetted. Dr. Farah noted in the absence of a Strategic Plan, it would not be appropriate to release all 6 years of requests. It was determined that "Under Review" would be watermarked over Years 3 through Year 6.

Mrs. Green noted comparing current year budget for the CIP line items is not an accurate comparison since the budget contains items other than CIP qualifying items. Those items are less than \$10K. Mr. Stokinger noted the difference for those items under \$10K and there is still approximately \$300K remaining. Mr. Sherman requested that the summary sheet of account totals by year not be presented to the School Board or Budget Committee. Mr. Dowd confirmed the sheet was prepared for the purpose of discussion within the group only. Mrs. Sherman will not present the account spreadsheet.

Mrs. Sherman noted she is working on a PowerPoint presentation. She will summarize Year 1 CIP and provide a handout with the Year 1 requests along with a management summary similar to the one provided. She will not make a slide in PowerPoint with every request, and will entertain questions.

Mrs. Green questioned what it meant for the School Board to “accept” the report. Mr. Sapia felt this was an endorsement of the requests to pass along to the budget committee. Dr. Farah noted if the School Board endorsed the Year 1 CIP, shouldn't Mr. Stokinger just include it in the Budget and then have the Budget Committee review?

Mr. Sherman did not see the Budget process as changing. Mrs. Sherman noted the individual budget owners present to the Budget Committee and this would not change.

Mrs. Green presented a dissenting view on the involvement of the School Board in the process. She noted it seems the CIP Committee has put a lot of work in. Requests which were submitted to the CIP committee were sifted through and the requests were placed where appropriate. The point was how much vetting the committee would be doing if we are expecting the School Committee to endorse the report. The requests have been sorted through Years 1 through 6, but this does not necessarily mean the CIP endorses the projects. Rather, they have been sorted and sifted and validated to varying levels.

Dr. Farah disagreed as the Committee did vet the requests. Some items in Years 4-6 are simply not ready for inclusion in the near term. In her town, as a Selectman, if she was presented with a CIP, she would approve and forward to the Budget Committee for their opinion on inclusion in the budget. In the District, there has been deferred maintenance and a bond would be required in the future.

Mr. Sherman noted he felt estimates were vetted and Mrs. Green's assertion otherwise is not founded. Mr. Sapia noted many requests were sent back for further venting. The job of the committee was to organize and get detail on those items. Mrs. Hammond asked that Mrs. Sherman state what the purpose of the committee was in presenting to the School Board and Budget Committee.

Mrs. Green noted that she appreciated that Mrs. Sherman noted not everyone is on board with all costs. However, some costs, such as the tennis courts for \$180K were not substantiated. A number of other requests were noted. Mr. Gerns and Mrs. Hammond noted from a Budget Committee perspective, the requests would be reviewed.

Mrs. Green inquired on getting the playground funding policy on the agenda. Mrs. Sherman noted this is going to Policy Committee. Mrs. Green asked whether Mr. Sapia would request School Board provide a flow chart on the process. Mr. Sapia confirmed he would do that.

Warrant Article Discussion:

Mrs. Sherman asked if the Committee members had any recommendations for Warrant Articles.

BIT-0004 - Projectors. Mrs. Green suggested and Mrs. Dube agreed this may make a good warrant article.

- **Motion to Recommend BIT-0004 – Projectors - as a Warrant Item.** Made by Mrs. Green, second by Mrs. Dube. Discussion ensued. Mrs. Dube, even with a student in the schools, would not be in favor of the project and would be in favor of recommending this for a Warrant Article. Mrs. Green noted she has seen studies showing students are over stimulated by technology. **Vote Called.** Motion failed 2-9, with Mrs. Green and Mrs. Dube in favor.

FACS-0005 – Tennis Courts. Dr. Farah noted this was a huge expense.

- **Motion to Recommend FACS-0005 – Tennis Courts - as a Warrant Article Item.** Seconded by Mrs. Green. Mr. Sapia noted the notion of equity, that marching band and football does not have to wait so much to play and the waiting times for home tennis meets is significant. **Vote Called.** Failed 3-8 with Dr. Farah, Mrs. Green and Mrs. Dube in favor.

FACB-0003 – Front Office Storage High School: Architectural study.

- **Motion for the CIP Committee to Recommend FACB-0003 be a Warrant Article.** Made by Mrs. Green, second by Mrs. Dube. Mrs. Sherman read her notes on the proposal. **Vote Called.** Failed 4-7, with Mrs. Green, Mrs. Dube, Dr. Farah and another in favor.

Discussion on CIP Plan Language.

Mr. Sherman changed reference to “Approved” to “Accepted”. “Cost” has been changed to “Planning Number”. Nothing functionally has been changed. Mrs. Sherman asked Committee Members to review the CIP and notify with any changes.

Future Meeting Dates/Times.

Mrs. Sherman canceled the September 21, 2016 meeting.

Facilities Tours are: Sept. 8 – Middle School; High School; PAC
 Sept. 13 – The Learning Center at Sandown; Sandown North; Danville Elementary
 Sept. 22 – Atkinson Academy and Pollard School

Other Business.

None.

Adjournment. Meeting adjourned at 9:05 pm.