

**CIP Meeting Minutes**  
**June 29, 2016**

Mrs. Sherman called the meeting to order at 7:01pm.

**In Attendance:** A. Fantasia (place of Mr. Stokinger), G. Dowd, D. Green, J. Sherman, S. Sherman, D. Heffernan, K. Farah, S. Dube and J. Hammond.

Excused: J. Sapia, G. Stokinger, D. Gerns, C. Bucu, J. Holland.

**General Discussion:**

Mrs. Sherman noted her work during the month included meeting with Mr. Fantasia and Mr. Hughes on Athletic Facilities Requests. Updated/revised request forms were provided in the agenda packet.

Mr. Dowd reviewed a sortable spreadsheet for tracking and reviewing requests. Mr. Sherman noted the project descriptions should be updated in the spreadsheet to reflect the proposal request sheets.

Mr. Sherman asked who would maintain the spreadsheet. Mrs. Sherman noted that Mr. Stokinger and Mr. Dowd would maintain the spreadsheet. The spreadsheet will be updated and posted to the website after each meeting if the committee approves. Otherwise, the updated spreadsheet would be emailed to individual members after each meeting.

Once accepted into the CIP, the "CIP Accepted" column would be checked "Y" for yes, and the fill color would be removed.

Existing Requests/Updates:

**FACS:**

- 0002 – M/S Fields – Mr. Fantasia described the use of the fields. Mrs. Sherman clarified the Board is concerned with the use of the facilities by our schools, not the community. Mr. Sherman noted the level of updated information provided by Mr. Fantasia warranted that the projected should be accepted into the CIP.
  - **Motion to accept FACS-0002.** Made by Mr. Sherman, second by Heffernan. Discussion: Mrs. Green wondered who would vet the estimates given. This may not be reviewed at School Board or Budget Committee. Mr. Fantasia wondered at what point a consultant or estimates are actually brought in. Discussion was had among the group involving when an estimate would be provided in addition to the CIP accepting a project and in addition to the Requestor's justification. **Called Vote to Accept FACS-0002 into the CIP:** Unanimous in favor.
- 0003 – Turf fields – Mr. Fantasia updated the justification for turf for usage. Mr. Sherman asked what schools locally had turf fields, and Mr. Fantasia indicated Manchester, Portsmouth, Bedford, etc. Mrs. Green mentioned carcinogenic claims of turf fields. Mr. Heffernan asked if maintenance cost savings would justify the project.
  - **Motion to accept FACS-0003 into CIP, moving out to Years 4, 5 and 6.** Motion by Mr. Sherman, second by Dr. Farah. Discussion. Mr. Fantasia noted that the football field would not support high school soccer. Dr. Farah noted that a strategic plan would be required before pushing this

- project forward. Mr. Sherman noted that if the project was pushed out and a strategic plan was developed, it could be moved forward to an earlier year. Mr. Fantasia noted the years of the project reflected that a football field and a soccer/lacrosse field as well. **Called Vote to Accept into CIP in Years 4, 5 and 6:** Motion passed with Mr. Dowd opposed and Mrs. Hammond abstaining.
- 0005 – Tennis Courts – request has been updated. Mr. Fantasia discussed the use and scheduling lead to 3+ hours in matches.
    - **Motion to move accept FACS-0005 and move \$180,000 into year 2.** Made by Mrs. Sherman, second by Mr. Sherman. It was suggested that the project should be done in the same year as resurfacing the courts. Mrs. Green asked how the field and court delay issues were dealt with when the student population was larger? Athletic participation has increased significantly in recent years, following general trends in athletic participation as a whole. Generally, greater participation is a good problem to have. **Motion Amendment to move into Year 1.** Proposed by Mr. Heffernan, second by Mrs. Hammond. **Called Vote on Amendment to move into Year 1:** Passed with Mr. Sherman against. **Called Vote to accept FACS-0005 and move \$180,000 into Year 1:** Motion passed unanimously.
    - More solid estimates are required before the CIP will approve the project to the School Board as a recommendation.
  - 0006 – Resurfacing of Tennis Court – Mrs. Sherman is not comfortable that there has not been follow up from Mr. Hughes on costs. Mrs. Green noted the resurfacing and the new construction is the same price, which didn't seem correct.
    - **Motion to Accept FACS-0005 into CIP to Resurface the Tennis Courts as presented in the CIP.** Made by Mr. Heffernan, second by Dr. Farah. **Called Vote to Accept FACS-0005 into CIP and resurface courts as presented:** Passed unanimously.
    - More solid estimates are required before the CIP will approve the project to the School Board as a recommendation.
  - 0007 – JV and M/S Softball Field.
    - **Motion to Accept FACS-0007 and to Move into Year 1.** Made by Mr. Sherman, second by Dr. Farah. Discussion: Dr. Farah noted that \$185 per sq/ft was the same pricing for the tennis court construction and the tennis court resurfacing and questioned the accuracy. Vote to Move into Year 1. **Called Vote to Accept FACS-0007 and to Move into Year 1.** Passed unanimously.

**BIT:**

- General discussion on overall requests, probably best to wait until Mr. Henderson, the new Technology Director starts and has a chance to review. Mrs. Sherman suggested moving all BIT requests into year 2.
  - **Motion to Move all BIT requests into Year 2.** Made by Mr. Sherman. Withdrawn by Mr. Sherman. Mr. Henderson's input would be valuable before moving.
- 0010 – Boardroom Sound System – moved into year 2, pending new Tech Director opinion.

The Committee reviewed other Year 1 requests and nothing further has been submitted by Mr. Hughes. Mr. Hughes' input will be needed and Mr. Stokinger will be needed to discuss any Year 1 requests.

**Future Meetings.** Thursday, July 28, 2016 at 6PM.

Mr. Sherman asked when it would be good to have solid figures for estimates. A debate between flow of School

Board, Budget Committee and CIP involvement was discussed. More concrete estimates would generally be required for all requests accepted into the CIP where there were no solid estimates provided.

**Adjournment.** Meeting adjourned at 9:08pm.