

**CIP Minutes**  
**May 11, 2016 7pm**

**In Attendance:** Kim Farah, Donna Green, John Sherman, Sue Sherman, Dennis Heffernan, George Stokinger, Dr. Earl Metzler, Deb Armfield, Jack Sapia, Stefanie Dube, and Cindy Bucu  
Excused: Julie Hammond

**Minutes:**

Minutes from 2/17/16 were approved.

The group discussed how to best review the requests presented. It was suggested that the requests should be broken down by year.

It was agreed that the requests would be posted in Excel, Mr. Stokinger's document would be the official document.

Kim Farah suggested that there should be supporting documents accompanying the requests.

Mr. Stokinger stated that he met with all stakeholders to review the process and told them to reach out if they had any questions. Guidance was needed in the new process.

Discussion occurred regarding old/outdated Strategic plan and CIP, and technology plan, audit of equipment lifespan. These historical documents all would be helpful in CIP deliberations.

**Requests: Agreed to a bird's eye view of the requests at this time, with emphasis on the next budget year:**

- **Playground at Atkinson Academy:** Needed, cost support and current funds raised by PTA
- **Business and Technology:** Push out until year two unless/when we hear from new technology director that something is emergent. Emergent needs can be addressed through the normal budgeting process.
- **Curriculum:** None
- **Danville:** Playground, pushed out to year two. Will need to present data.
- **Facilities:**

    ) **Equipment:**

- Replace black pick-up truck for \$30,000. Truck is 15 years old (*year 1*)
- Additional maintenance van/ we currently have 3 vans for 4 workers (*year 1*)
- Replace 2006 Van (*year 2*)
- Replace 2009 Van (*year 5*)
- Replace burnisher (*year 2*)

    ) **Facilities and Sites:**

- MS Baseball diamonds (*defer until later*)
- HS Football Field Turf (*justification needed, question the \$100K*)
- Clearing land and developing playing fields (*explanation necessary/presentation*)
- Additional Tennis Courts (*year 5*) need more information and justification
- Resurface Tennis Courts (*need information related to last resurfacing and cost breakdowns*)
- Dugouts for MS and JV Softball Dugouts (*justification needed*)
- Campus paving- phase 5 (*year2*)
- AA remove curbing (*year 2*)
- SN Drop-off Loop/ grading and top coat (*year 2*)
- SN Add additional parking (*justification and information needed*)
- DS Upgrade Parking lot lights (*year 1*) *How long will it take to recoup the cost*
- PS Pave road behind school (*require cost breakdown*)
- Athletic field wing storage (*want more cost breakdown and detail*)
- Field House
- HS Front Office
- HS Storage Space
- Renovate Athletic Wing
- Replace HS courtyard wall systems (*need justification*)
- HS Building Management System (*need justification*)
- HS 200 wing
- Replace HS Gym Air Handlers (*more information needed*)
- HS generator (*change to year 4*)
- HS Administrative Office Space
- Repurpose athletic wing into instructional space
- HS-PAC-MS Covered walkway
- HS Kitchen/ cafeteria/ loading dock renovation expansion

After review, it was decided to close meeting at 9:30 and pick up on June 1. More requests to be viewed in the bird's eye view. Mr. Stokinger to address facilities and athletic departments for more info regarding requests.

Policy FE distributed and will be discussed at next meeting. Will schedule future meetings for Wednesdays at 7pm

Next meeting: June 1

Minutes approved: June 29, 2016