

## Capital Improvement Plan Committee Minutes

Tuesday August 26<sup>th</sup> , 2014

Rob Collins, Kate Delfino, Sue Sherman, Donna Green  
Deb Armfield, George Stokinger

7:07 PM

- Purpose of CIP committee
  - Comparison to Plaistow CIP (hard copy distributed)
  - Comparison to Sandown CIP
- CIP Committee make up – 12 total members
  - School Board member from each town (4)
  - Budget Committee liaison
  - Community members from each town (4)
  - Superintendent
  - Executive Director of Curriculum
  - Business Administrator
- This will be a sub-committee of the School Board (like policy, CR, etc...)
- School Board Chair will appoint co-chair from Board
- Superintendent will appoint co-chair from Superintendent's Leadership Team

### Action Items

- George Stokinger to ask the Budget Committee to nominate a liaison
- Co-chairs will draft a letter asking each Board of Selectmen to nominate a community member from their respective towns. Letter will be addressed to the Selectmen and will be from the entire School Board. All members of the School Board will be asked to sign the letter.
- Rob Collins will “break up” the current Timberlane CIP into smaller, more manageable files and post to the newly formed CIP Committee SharePoint website.

Next meeting TBD

Adjourn 8:55 PM